



When A Request For A Certificate of Convenience And Necessity Has Been Filed

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A Publication Of The Missouri Public Service Commission

• The entity seeking a certificate of convenience and necessity files a 60 day notice of intent to file such an application with the Public Service Commission.

• Once a notice of intent has been filed, the Commission's restrictions on communication takes effect. Parties or potential parties are prohibited from contacting or discussing the case (or potential case) with the Commissioners. In addition, Commissioners are also prohibited from responding to consumer inquiries on the matter.



• No less than 60 days from the day the notice is filed, an application for a certificate of convenience and necessity may be filed with the Public Service Commission.

• The Public Service Commission issues an order which sets the deadline for parties to file applications to intervene and participate in the case.

• The public may also comment by contacting either the Public Service Commission Staff or the Office of the Public Counsel. The Office of the Public Counsel is a separate state agency which represents the general public in cases before the Commission. Individual citizens may contact the Public Service Commission Staff (P.O. Box 360, Jefferson City, Missouri 65102, telephone 1-800-392-4211, e-mail pscinfo@psc.mo.gov) or the Office of the Public Counsel (Governor Office Building, 200 Madison Street, Suite 650, P.O. Box 2230, Jefferson City, Missouri 65102-2230, or call (866) 922-2959, e-mail opcservice@ded.mo.gov).

• The Commission issues an order which sets the procedural schedule in the case. That includes dates for the filing of PSC Staff recommendations or testimony, possible formal evidentiary hearings and possible briefing schedule.

• The Public Service Commission Staff conducts its investigation and then files either a recommendation or testimony in the case.

• If the PSC Staff recommends approval, and no other party disagrees with the recommendation or does not request a hearing, the Commission may rule on the application without a hearing.

• Other parties may have the opportunity to respond to the Public Service Commission Staff recommendations or to file their own testimony in the case.

• The Commission may hold local public hearings to receive customer comment.

• The Commission may hold formal evidentiary hearings in Jefferson City. These hearings are broadcast on the Public Service Commission website.

• If formal evidentiary hearings are held, parties in the case file post-hearing briefs which summarize their positions.

• The Commission makes its decision based upon the evidence in the case; that decision is subject to appeal to the courts.



Missouri Public Service Commission • www.psc.mo.gov • 1-800-392-4211

Witness Exhibit No. 39

Date 9-4-14 Reporter _____

File No. EA-2014-0257

Hamilton, MO



How To View PSC Case Files

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The Electronic Filing and Information System (EFIS) is the Missouri Public Service Commission's repository for all filings, complaints, inquiries, agendas, and comments.

Here Are The Steps To Access PSC Case Files:

- 1. Go to:**
www.psc.mo.gov
- 2. Under the heading How Do I...**
Click on View Cases & Tariffs
- 3. How To Look Up Information On A Specific Case**
Please proceed to the Docket Sheet.



How To Look Up Information On A Specific Case

Use EFIS (Electronic Filing and Information System) to electronically look up cases filed with the Missouri Public Service Commission. You can also submit public comments.

View Information On A Specific Case

- If you know the number of the case you are interested in, please proceed to the **Docket Sheet** link under "enter" after typing in the case number.

Learn About Rate Cases

- Get information about how the PSC sets up rates for major cases. Learn more

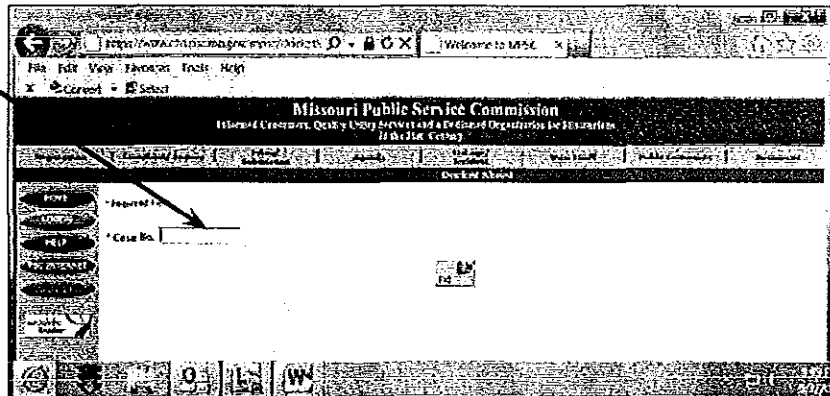
Submit Public Comments

- Make your voice heard in cases or on issues in front of the Commission by making a public comment



4. Docket Sheet

When you click on Docket Sheet, the following screen will appear at which point you want to enter the case number that you are interested in following; then hit your "Enter" key.



About EFIS

Every case has a docket number assigned to it. The first letter identifies the type of utility (i.e. E for electric, G for gas, W for water, S for sewer); the second letter identifies the type of case (i.e. A for application, M for merger, R for Rate, C for complaint); the first set of numbers refers to the fiscal year in which the case was filed; and the second set of numbers indicates the sequential case number of each filing. The docket entries are shown in reverse chronological order, meaning the newest items are listed first. To view a specific filing you are interested in, click on the item number (i.e. No. 24) which is on the left side of the date filed column.

For more information

Created in 1913, the Missouri Public Service Commission (PSC) regulates investor-owned telecommunications, water and sewer, natural gas, electric and steam utilities. The PSC works to ensure that Missouri citizens receive safe, reliable and reasonably priced utility services. If you have an inquiry, billing question or service-related problem that your utility provider cannot answer, please call the PSC at 1-800-392-4211 or visit our website at www.psc.mo.gov