

# *Charter of the Missouri Energy Efficiency Advisory Collaborative*

**Charter Organization:** Missouri Energy Efficiency Advisory Collaborative (“MEEAC”)

**Charter Date:** month day, 2017

**Authorization:** 4 CSR 240-20.094(9)(B)

**Mission Statement:** The mission of MEEAC is to strengthen and supplement existing policies and practices through collaboration of Missouri’s electric utilities and their stakeholders by providing an environment for constructive contributions which enable utilities to deliver all cost-effective demand-side savings opportunities under the Missouri Energy Efficiency Investment Act (MEEIA).

## **Guidelines for the Operation of MEEAC:**

1. File No. EW-2013-0519 is the Working Docket for the State-Wide Advisory Collaborative to Address the Requirements of Commission Rule 4 CSR 240-20.094(9)(B).<sup>1</sup>
2. The state-wide advisory collaborative shall:
  - a. Develop state-wide protocols for evaluation, measurement and verification of energy efficiency savings, no later than December 31, 2018, and update those protocols annually thereafter;
  - b. Establish individual working groups to address the creation of the specific deliverables of the collaborative;
  - c. Discuss and resolve state-wide policy issues, wherein utilities share lessons learned from demand-side program planning and implementation, and wherein stakeholders provide input on how to implement the recommendations of the individual working groups; and
  - d. Explore other opportunities.
3. MEEAC consist of the following organizations and organization groups (“members”):
  - a. Ameren Missouri;
  - b. KCPL/GMO;
  - c. Empire District Electric;
  - d. Staff of the Missouri Public Service Commission;
  - e. Office of the Public Council;
  - f. Department of Economic Development’s Division of Energy;
  - g. Low-Income Customers’ Group;<sup>2</sup>
  - h. Industrial Customers’ Group;<sup>3</sup> and
  - i. Environmental Group.<sup>4</sup>

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<sup>1</sup> The Commission’s MEEIA rules include 4 CSR 240-20.092, 4 CSR 240-20.093 and 4 CSR 240-20.094 which have an effective date of October 30, 2017.

<sup>2</sup> Low-Income Customers’ Group consists of, but is not limited to: National Housing Trust and Tower Grove Neighborhoods Community Development Corporation.

<sup>3</sup> Industrial Customers’ Group consists of, but is not limited to: Missouri Industrial Energy Consumers; Midwest Energy Consumers Group; Wal-Mart Stores; and Barnes-Jewish Hospital.

<sup>4</sup> Environmental Group consists of, but is not limited to: Renew Missouri; Missouri Department of Natural Resources; Natural Resources Defense Council; Sierra Club; and Missouri Coalition for the Environmental Industrial Consumers.

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4. The MEEAC will meet at least semi-annually. Additional MEEAC meetings (in person meetings or conference calls) will be scheduled if a majority of voting members support the additional meetings.
5. Staff will provide notice of each MEEAC meeting in File No. EO-2013-0519.
6. Interested persons may attend MEEAC meetings.
7. Members will determine through a majority vote of those members present the following aspects of each MEEAC meeting: a) date and location, b) agenda, c) and facilitator(s).
8. Meeting Minutes.
  - a. One of the member utilities will record MEEAC minutes of each MEEAC meeting including:
    - Presentations made during meeting;
    - Action items as a result of the meeting;
    - Date and location of the next meeting;
    - Member responsible for organizing the next meeting; and
    - Facilitator(s) for the next meeting.
  - b. The member utility recording minutes will circulate meeting minutes, in draft form, to members within ten (10) business days of each meeting. The member utility recording minutes will file the draft meeting minutes in File No. EW-2013-0519 within twenty (20) business days of each meeting.
  - c. Changes to draft minutes will be circulated via email to the MEEAC at least 7 days prior to the next meeting.
  - d. Meeting minutes will be approved through majority vote of members present at the next MEEAC meeting and filed in File No. EW-2013-0519 within five (5) business days of being approved.