

DEAR CUSTOMER:

SORRY I WAS NOT ABLE
TO READ YOUR GAS
METER.

PLEASE SEE THE REASON
CHECKED ON THE
REVERSE SIDE.

IT WILL BE NECESSARY
FOR US TO ESTIMATE
YOUR NEXT BILL.

YOUR METER READER



Laclede Gas

☐ I did not gain access to your meter. If you want to make arrangements that will provide Laclede access to your meter and avoid estimated bills, please contact the business office at 621-6960.

☐ Bushes are blocking the meter or outside reading device.

☐ Dog is in the yard.

☐ Gate is locked.

☐ Access to the meter is blocked.

☐ Unable to use key

☐ Locked from inside

☐ Dog

☐ Other: _____

If possible, please remedy the condition checked in the next 3 weeks so that your next bill can be based on actual usage.

F-946-Rev. 12-88

Dear Customer:

On several occasions our meter reader has been unable to gain access to our meter on your premises and your bills have been estimated. Since we know that you are interested in receiving a bill that represents the ACTUAL amount of gas used, we suggest the following:

• **Provide a customer meter reading for next month's bill.**

Complete the attached postcard 3 weeks from today (the date you received this notice) and promptly mail it to Laclede. By completing and returning this postcard 3 weeks from today, you may avoid an estimated bill next month should our meter reader again be unable to obtain a reading.

• **Order customer reading cards so that you can supply us with a reading each month.**

If you are not at home when the meter reader calls we will use the reading you supply us to render your bill. (Laclede will still need to read your meter at least once a year.) To order customer reading cards simply complete and return the attached post card, or call us at 621-6960.

THANK YOU

PLEASE TEAR OFF CARD ALONG THE DOTTED LINE

☐ **PLEASE READ YOUR GAS METER IN 3 WEEKS (21 DAYS) AND MAIL ON THAT DATE.**

MARK YOUR READING IN THE APPROPRIATE SECTION:

1) If your meter has dials, please mark the EXACT position of the hands on the dials provided.

2) If your meter has a Digital Readout, please mark the reading in the four boxes provided here.

DATE TO READ METER

PLEASE ENTER THE LACLEDE METER NUMBER SHOWN ON THE FRONT OF YOUR GAS METER.

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If your meter has only three dials, cross out the one bordered by dashes.

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PRINT NAME ACCOUNT NUMBER (FROM YOUR GAS BILL)

ADDRESS

Laclede Gas

BUSINESS REPLY MAIL

FIRST CLASS MAIL PERMIT NO. 2237 ST. LOUIS, MO

POSTAGE WILL BE PAID BY ADDRESSEE

METER READING DEPT
LACLEDE GAS COMPANY
P O BOX 66709
ST LOUIS MO 63166-9891



**WE COULDN'T READ YOUR GAS METER,
SO YOU WILL RECEIVE AN ESTIMATED
BILL THIS MONTH . . .**

**But you can avoid estimated bills
in the future . . .**



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WE COULDN'T READ YOUR GAS METER,
SO YOU WILL RECEIVE AN ESTIMATED
BILL THIS MONTH . . .

PERHAPS WE CAN MAKE AN APPOINTMENT
AT A TIME CONVENIENT FOR YOU . . .



Dear Customer

For a number of months our meter reader has been unable to gain access to your meter, and your bills have been estimated. Since we know you are interested in receiving a bill that represents the ACTUAL amount of gas used, we suggest you schedule a special meter reading for a date and time convenient to you.

Simply complete and mail the attached card. Appointments are available 8 a.m. - 9 p.m. Monday - Friday, and 8 a.m. - 3 p.m. on Saturday (please allow a 3 hour time span for more efficient routing). There will be no charge for the appointment.

KEEP THIS REMINDER

SPECIAL METER READING
APPOINTMENT ON:

MON. TUE. WED.

APPOINTMENT DATE THU. FRI. SAT.



621-6960

Between a.m. and p.m.

PLEASE TEAR OFF CARD ALONG THE DOTTED LINE

F-4452 3/96

MAIL THIS CARD METER READING APPOINTMENT REQUEST

Please read the gas meter at the service address shown below on:

Allow 7 days
for mailing and
processing

APPOINTMENT DATE

Monday - Friday

Saturday

- ☐ 8 a.m. - 12 noon ☐ 4 p.m. - 7 p.m. ☐ 8 a.m. - 12 noon
☐ 12 noon - 4 p.m. ☐ 6 p.m. - 9 p.m. ☐ 12 noon - 3 p.m.
- a.m. a.m. (Please allow a 3 hour time span between
☐ p.m. - p.m. 8 a.m. - 9 p.m. Mon. - Fri., or 8 a.m. - 3 p.m. Sat.)

SERVICE ADDRESS

ACCOUNT NUMBER
(FROM YOUR GAS BILL)

Telephone Number at Service Address

REQUESTED BY:
(Please print)

Name

Other Daytime Telephone Number

METER READING APPOINTMENT NOTICE

Please help Laclede read your gas meter by requesting an appointment for a special meter reading.

WHEN: We offer appointments weekday evenings and Saturdays. (Of course, we have Special Meter Readers available during regular business hours too.)

WHY: Obtaining an actual meter reading is an important part of our service to you, and our records show we have not been able to read your meter for a number of months. It is important that we make certain you are being billed accurately, and it is important for us to inspect our equipment periodically.

HOW: To request an appointment, call (314) 621-6960 during business hours (8:00 a.m. – 4:30 p.m.), or simply fill out the enclosed return postcard, indicating a date at least seven days from when you mail the card. Select one of the time slots listed, or use the blanks to let us know another time span more convenient to you. Special Meter Readers are available between the hours of 8:00 a.m. and 9:00 p.m. Monday through Friday, and between 8:00 a.m. and 3:00 p.m. on Saturday. There is no charge for this service.

Please allow several hours as noted to enable us to schedule more efficiently.

WHERE: The service address is noted on the card. Please indicate a telephone number at the service address, and one where you can normally be reached during the day. In the event we are unable to make the appointment you requested, we will attempt to contact you to reschedule another convenient date and time.

WHO: All Meter Readers are issued a Laclede Gas Company Identification Card. If you have any doubt as to a Meter Reader's identity, we encourage you to ask to see his or her photo I.D. card.

We appreciate your cooperation.



621-6960



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IF MAILED
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**BUSINESS REPLY MAIL**

FIRST CLASS MAIL PERMIT NO. 2237 ST. LOUIS, MO

POSTAGE WILL BE PAID BY ADDRESSEE

**METER READING
LACLEDE GAS COMPANY
PO BOX 66709
ST LOUIS MO 63166-9891**



Laclede Gas

METER READING
APPOINTMENT REMINDER
ON REVERSE SIDE



METER READING APPOINTMENT REQUEST

Please read/inspect the gas meter at the service address shown below on:

APPOINTMENT DATE

Monday - Friday

- ☐ 8 a.m. - 12 noon ☐ 4 p.m. - 7 p.m.
☐ 12 noon - 4 p.m. ☐ 6 p.m. - 9 p.m.

Saturday

- ☐ 8 a.m. - 12 noon
☐ 12 noon - 3 p.m.

SERVICE ADDRESS (if different from mailing address)

MAIL THIS CARD

**Allow 7 days
for mailing and
processing**

KEEP THIS REMINDER

SPECIAL METER READING
APPOINTMENT ON:

MON.	TUE.	WED.
THU.	FRI.	SAT.

APPOINTMENT DATE

Between _____ a.m. and _____ a.m.
 _____ p.m. and _____ p.m.