

**BEFORE THE PUBLIC SERVICE COMMISSION  
OF THE STATE OF MISSOURI**

In the Matter of the Request of LW Sewer     )  
Corporation for a Rate Increase Pursuant to     )  
the Commission's Small Company Rate     )  
Increase Procedure     )

**Case No. SR-2005-0338**

Tariff I.D. No. YS-2005-0897

**SUPPLEMENT TO STAFF FILING OF MAY 25, 2005**

**COMES NOW** the Staff of the Missouri Public Service Commission ("Staff"), by and through Counsel, and for its Supplement to Staff Filing of May 25, 2005 states the following to the Missouri Public Service Commission ("Commission").

1. On May 25, 2005, the Staff filed its responses to questions raised during the discussion of this case at the Commission's May 19, 2005 Agenda session. Inadvertently, the Staff failed to include with that filing two attachments referenced in its responses to the Commissioners' questions.

2. The attachments referenced in the Staff's responses to the Commissioners' questions are included in the document that is attached hereto and identified as Appendix A.

**WHEREFORE**, the Staff respectfully submits the attached information for the Commission's information and consideration in this case.

Respectfully Submitted,

DANA K. JOYCE  
General Counsel

**/s/ Keith R. Krueger**

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Keith R. Krueger  
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Missouri Bar No. 23857

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Missouri Public Service Commission

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**CERTIFICATE OF SERVICE**

I hereby certify that copies of the foregoing have been mailed with first class postage, hand-delivered, transmitted by facsimile or transmitted via e-mail to all counsel and/or parties of record this 26th day of May 2005.

**/s/ Keith R. Krueger**

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# SUPPLEMENT TO STAFF FILING OF MAY 25, 2005

## APPENDIX A

Attachments to Staff Responses to Commissioners' Questions

## **L.W. SEWER CORPORATION**

### **BILLING POLICY AND NON-PAYMENT PROCEDURE**

1. Quarterly Invoices for regular sewer service will be mailed the first week of each calendar quarter, i.e. January, April, July and October. (Exhibit 1)
2. Payment will be delinquent thirty four (34) days after invoice date, which allows four (4) days for mail processing.
3. If full payment is not received on or before the "Delinquent after - -" date, a "Delinquent" notice (Exhibit 2) will be sent 30 days after the delinquent date.
4. If payment is not received before the mailing of the next quarterly billing, a special invoice will be sent along with the current billing requesting full payment of the delinquent amount along with the current quarterly billing for services with a notice advising that all amounts are due on or before the "Delinquent after" date. Failure to make payment by the due date could result in discontinuation of service. (Exhibit 3)
5. A "Discontinuation of Sewer Service" notice will be sent if full payment is not received by the due date. (Exhibit 4)
6. Send a copy of the "Discontinuation of Sewer Service" notice to the Missouri Public Service Commission.
7. President of L. W. Sewer Corporation will determine the actual date to cap the Customer's lateral line which is connected to the main sewer line.
8. Notify Jefferson County Health Department, after service has been discontinued, that no sanitary sewer service is available at the subject property and request they inspect and condemn the house for occupancy. (Exhibit 5)

Example  
Attached

In the event the property owner requests resumption of service; it will be necessary for the owner to prepay the reconnection charge, the pro rata amount of the current quarterly charge (if connected on a date other than the first date of the quarter), and the full charge for the next full quarter.

**This Policy and Procedure has been approved and adopted by the Board of Directors of L.W. Sewer Corporation as of September 11, 2003.**

Attachment 1

# Lake Wauwanoka, Inc.

**L.W. Sewer Corporation**

P.O. Box 265

Hillsboro, MO 63050

April 26, 2004

[REDACTED]  
[REDACTED]  
Hillsboro, MO 63050

Re: Delinquent Account of [REDACTED]

This is a notice for discontinuation of your sewer service due to non-payment of your quarterly sewer billings. If your account is not paid in full within thirty (30) days of the date of this notice the following course of action will be taken by L.W. Sewer Corporation;

1. Your present sewer lateral line will be capped at the point of connection to L. W. Sewer Corporations' main trunk line.
2. L. W. Sewer Corporation will, as required, notify the Jefferson County Health Department. Upon notification a representative from the county health department will visit your home. The county official finding lack of adequate sewer service would then condemn your home making it unlivable.
3. In order to resume your sewer service your account with L.W. Sewer Corporation must be paid in full. In addition, you would be required to assume all costs of reconnection to L. W. Sewer Corporation main trunk line including the connection fee of \$600.00.

To avoid this costly action please pay your delinquent account of \$[REDACTED] upon receipt of this notice, no partial payment will be accepted. Your prompt attention is required.

Sincerely,

Lannie Zavorka  
Secretary/Treasurer  
L.W. Sewer Corporation

Cc: Public Service Commission  
Clyde Pratt, President

Attachment 2