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RICHARD T. CIOTTONE

May 20, 2002

Mr. Dale Hardy Roberts Secretary/Chief Regulatory Law Judge P. O. Box 360 Jefferson City, MO 65102

**RE:** Case No. GO-95-177

Dear Mr. Roberts:

Enclosed for filing with your office in the case papers of the above-referenced docket please find a copy of MGE's report for the month of April 2002. This includes:

telephone center monthly activity report and monthly summary report which measures response time to answer incoming telephone calls monthly telephone center activity code summary monthly report of the staffing level of the Customer Services Organization monthly report of the volume of consecutive estimated customer bills monthly report detailing the status of work order activity.

Ms. Kremer has been provided this material directly from MGE. Pursuant to Mr. Schwarz's memo of February 13, 1997, I am sending a copy to Janet Hoerschgen.

Sincerely,

Cary Cuffy
Gary W. Duffy

cc w/enclosures

Office of Public Counsel Janet Hoerschgen

cc w/o enclosures

Lisa Kremer

Ron Crow

Rob Hack

### Missouri Gas Energy Customer Service Staff April 2002

	March	March	Term/Resign	April	April
	Full Time	Part Time	New Hires	Full Time	Part Time
Director	2			2	
Manager	3			3	
Supervisor	5			5	
Advisor	3			3	
Administrative Assistant	1			1	
Analyst	1			1	
Trainer	2			2	
Quality Assurance	1			1	
Switchboard	0			0	
Credit Administrator	0			0	
Contact Center	50	7		50	7
Training Class	0	0		0	0
Billing Services	15	2		15	2
Account Services	11	1		11	1
Seasonal Employees	0	0		0	0
PBO Main Street	5			5	
PBO Joplin	4			4	
PBO Monett	2			2	
PBO St. Joseph	3			3	
TOTAL	108	10	0	108	10
<b>CIRVANIDATION VALL</b>		Wil Company	Fedition Section		

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April 2002

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	SERVICE	LEVEL %	%6/	87%	82%	95%	%26		87%		84%	77%	<b>%</b> 06	95%	84%		86%		73%	86%	83%	82%	85%		84%		73%	95%	<b>%96</b>	97%	%96		91%		74%	53%	%69	
ł	AVG	DELAY	197	49	62	91	104		96		09	69	49	61	48		25		120	80	4	78	89		78		174	36	<b>5</b> 9	18	Se		63		116	87	102	
	AVG	NOT READY TIME	24	22	23	24	25		24		27	25	24	23	ឌ		24		23	24	24	<b>5</b> 8	22		24		56	26	22	29	27		26		58	24	27	
	AVG	TALK	219	217	218	218	209		216		219	211	199	207	201		207		199	208	203	201	194		201		202	200	198	204	196		200		204	208	206	
	AVG	SPEED ANSWER	90	20	<b>₩</b>	4	9		56		56	88	16	œ	23		22		69	24	9	88	24		31		73	12	۲	2	7		21		5	65	83	
		CALLS PER F.T.E.	. 28	88	99	80	74		426		98	06	82	78	98		464		88	84	62	62	95		465		98	80	81	71	83		439		82	91	170	
		F.T.E. F	58	46	63	48	47		48		58	42	45	43	45		42		53	4	4	41	88		4		53	46	43	84	44		43		28	41	20	
		ACR	4.71%	1.35%	2.29%	0.66%	0.59%	%00.0	2.12%	0.00%	1.71%	2.73%	1.22%	0.54%	1.55%	%00.0	1.54%	0.00%	6.56%	1.84%	0.77%	1.67%	2.05%	0.00%	2.83%	0.00%	4.91%	0.74%	0.35%	0.23%	0.35%	%00.0	1.54%	0.00%	4.29%	4.69%	4.40%	
202	ROLLOVER	FROM TX TO MO	0	c	0	0	0	-	0		0	0	0	0	0		0		0	0	0	0	0		0		0	0	0	0	0		0		٥	0	0	
N	œ	FROM MO TO TX	0	· c	. 0	0	0		0		0	0	0	0	0		0		0	0	0	0	0		0		0	0	0	0	0		0		٥	0	0	
	TOTAL	INCOMING	6.072	4 879	5.060	4,426	3,909	237	24,583	256	5,914	4,432	4,024	3,918	4,567	416	23,527	140	5,834	4,349	4,042	3,835	4,106	357	22,663	184	5,761	4,308	4,004	3,954	4,268	413	22,892	156	5,716	4,583	10,455	
	TOTAL	HANDLED BY AUTOMATION	768	747	756	571	411	237	3,619	256	797	513	536	558	612	416	3,688	140	754	561	547	530	524	357	3,413	184	769	619	509	556	299	413	3,649	156	715	629	1,500	
	TOTAL	OFFERED CALL CTR	5.175	4 132	4.304	3,855	3,498	0	20,964	0	5,117	3,919	3,488	3,360	3,955	0	19,839	0	5,080	3,788	3,495	3,305	3,582	0	19,250	0	4,992	3,689	3,495	3,398	3,669	0	19,243	O	5,001	3,954	8,955	
		CALLS	286	99	116	56	13	i	520		101	121	49	21	71		363		383	80	31	2	\$		642		283	32	4	G	15		353		245	215	460	
	G	ACCT SVCS & BILLING	571		, c	) C	. 0	,	571		614	0	0	0	0		614		570	0	0	0	0		570		492	0	0	0	<b>~</b>		493		403	92	479	
	W.	PHONE CENTER	4.318	4 066	4.188	3.826	3,475	•	19,873		4,402	3,798	3,439	3,339	3,884		18,862		4,127	3,708	3,464	3,241	3,498		18,038		4.217	3,657	3,481	3,389	3,653		18,397		4,353	3,663	8,016	
	CALL	DATE	-	٠,	ı ۳	4	· ю	9	WEEK	7	œ	6	10	Ξ	12	13	WEEK	4	15	16	17	18	19	20	WEEK	24	8	8	24	52	56	27	WEEK	88	83	8	WEEK	

### MISSOURI GAS ENERGY - CUSTOMER CONTACT CENTER April 2002

April 1, Beginning of Non-Cold Weather Rule procedures.

April 3, Credit World begins making collection calls to customers. Replaces calls formerly made by EZ Call equipment.

April 3, Tornado Drill 10:50 am - 11:15 am, routed customers to message. Options still include dispatch if calls are gas leaks.

April 4, Last day for GDC to do collections.

April 5, Emergency Low Income Rate (ELIR) letters mailed to 1,300 customers in Southern Region.

April 7, Daylight Savings time begins. April 9 - 12, Two employees participate in the Witness Performance Optimization Workshop.

April 18, Employee meeting, 15 attend for an hour.

April 24, Employee meetings, 30 attend for an hour.

April 25, Bring Your Child to Work Day. April 30, Employee meeting, 15 attend for an hour.

### Activity Code Summary April 2002

			Average	Percent of
		Number	Talk Time	Activity-Code
Stats for	month of April	of Calls	(seconds)	Calls
1	Service Order Initiation	14,722	245	19.90%
2	Pay Agreements	19,883	203	26.87%
3	Account Activity Verification	20,860	176	28.20%
4	Payment Options	7,217	196	9.75%
5	ABC	2,714	200	3.67%
6	High Bill Concerns	2,937	179	3.97%
7	Energy Assistance	456	188	0.62%
8	Gas Leak/Emergency	639	228	0.86%
9	Typing Request	1,396	188	1.89%
10	MGE/SUG General Information	3,120	176	4.22%
11	Deposits	31	182	0.04%
12	Estimated Bills	9	245	0.01%
				100.00%
	Total Calls Coded	73,984		
	Average Talk Time (seconds)		201	
	Maximum Talk Time (seconds)		245	
	Total Calls Answered this Month	85,913		
	Percent Coded	86.1%		

### ONLINE STATUS REPORT April 2002

	Beginning Balance	Number Received	Number Completed	Ending Balance	YTD Received	YTD Completed	%
On-Line	0	29,447	29,447	0	195	195	100.0%
Meter Shop	0	6,412	6,374	38	167	129	77.2%
NPSO	0	11,831	11,831	0	1,783	1,783	100.0%
TOGS	0	10,260	10,260	0	67	67	100.0%
Totals	0	57,950	57,912	38	2,212	2,174	98.3%

Notes:

		End.	Bal.	19	272	0	ο,	38	0	8	0	.0	38	38.	38
	TOTALS	Month	Сотр.	17,939	19,762	7,981	2,542	2:037	1,969	1771	1,135	.662	2,174	0	0
	TOT	Month	Rec.	(18,000)	19,973	607/7	2,542	2,075	1,931	1,7719	1,127	.662	2272	Q.	0
		Beg.	Bal.	.0	.61	27.2	0	0	89 87	0.7	œ	20	0	88	.38
		End.	Bal.	0.3	ω.	0	0	0	0	0	0	0	0	0	0
	es	Month	Comp.	3,322	3,437	1,304	629	48,1	315	247	188	143	29	0	0
port	TOGS	Month	Rec.	3,322	3,445	51,293	629	1.481	315	40e+	188	143		0	0
MGE Monthly Service Order Status Report		Beg.	Bal.	(B) (Q)	<b>0</b>	8.3	0	0	o,	0	0	0.	0	0	0
r Stat		End.	Bal.	10 E	0	0.	0	- 10	0.	-0	0	0	0	S (0.5)	0
Orde	NPSOs	Month	Comp.	315772=	4,328	1,033	-85	151	87	287	383	122	1,783	0	0
envice	NP	Month	Rec.	3,572	4,328	4,033	85	151	87	287	383	10201	1,783	0.0	0
hly S		Beg.	Bal.	-0	0	0	0	0	0	0	0	0	0	To a	0
Mont		End.	Bal.	53	92	0	0	27	0	5	0	0.	38	38	38
MGE	Meter Shop	Month	Comp.	1,37/8	1,926	606	366	331	325	4115	321	277.4	129	0.	0
	Meter	Month	Rec.	-1/29	1,940	844	366	335	321	420	316	1/1/6	167	0	0
162		Beg.	Bal.	0.5115	- 21	32	0	0.	7	0	\$	(0)	0	30	38
				× 10-	199	0	0	34	0	3	0	0	0	0	0
	On Line	Month Month	Comp.	799'6	10,071	4738	1,432	1/40/1	1,242	(95)	243	123	195	0	0
	o	Month	Rec.	(9) <i>6777</i>	10,260 10,071	4,530	1,432	1 1083 1070 1 34	1,208	599	240	123	195	0	0
		Beg.	Bal.	Ö.	0	66)	0	0	8	$\tilde{0}$	Ka III	0	0	0	0
2002	Month	End	Date	10890	Aug-31	Sep-30	Oct.31	Nev:30	Dec-31	Jan-31	Feb:28	Market	Apr-30	Maysati	Jun-30

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# MGE\*YTID Service Order Status Report

	End.	Bal.	146.	0	0	9	. 6	6	6	42	¥32	76	01	11		F	15	4	4	15	. 28	28	. 28	28	14	14	.32	38	. 38	38	-38	38
TOTALS	YTD	Comp.	55,739	55,899	56,203	56,819	57,035	57,035	57,035	57,043	. 57,090	57,652	*57,738;	57,738	57,738	57.738	57,738	57,743	57,781	57.762	57,769	57,769	692.73	57 840	1828/15	57 902	57.904	57 912	57,912	57,912	57,912	57,912
T0T	YTD	Rec.	55,885	55,899	56.203	56,825	57,044	57.044	57 0445	57,085	57,122	57.728	57,738	57,749	57.749	57.749	57,753	57.757	57.772	57.777	1267,73	57,797	57:797	898 25	57,872	57,916	57,936	57,950	57,950 \$57,912	57,950	57,950	57,950
	Beg.	Bal.	0.5	0	0.	0	0	0	0	0	0	0	0.7	0	0.	0	0	0 -	. 0.	0	0.,	0	0.50	. 0	0.	0	0.5	0.0	0	0	0.*	0
	End.	Bal.	105	0	0	0	:0:	0	0.3	0	-:0:	0		0	0.0	. 0	0.	0	- 10	0	TOF	0	-70-F	0	0	0.1	i-10.1	0	. 0	O	0.0	0
TOGS	YTD	Comp.	(b), (c)	10,204	40,208	10,208	10,208	10,208	*10,208	10,216	10,218	10,229	40,239	10,239	10239	10,239	10:239	10,243	10,246	10,247	10,254	10,254	10,254	10,254	+10,254	10,254	10,256	10,260	10,260	10,260	10;260	10,260
10	YTD	Rec.	\$10,194	10,204	10,208	10,208	10,208	-10,208	10,208	10,216	110,218	10,229	10,239	10,239	10,239	10,239	962(01)	10,243	10,2461	10,247	10,254	10,254	10254	10,254	10,254	10,254	10,256	10,260	10,260	10,260	10,260	10,260
	Beg.	Bal.	300 T	0	0.	0	0	0	0	0	0	0	0	0	0	0:	0.4	0	数10岁	0	10	0	0.	0	0.0	0	0)	0	0	0	0.0	0
	End.	Bal.	1(43)	0	.0	0	0	0	-0	0	.0	- 76	10.	0	* O.	- 0-	105°	0	0.0	0	130a	0	707	0	:0	0	0.	0	0.0	0	0	0
s0:	YTD	Comp.	8 folio)	10,191	10,425	11,041	11,251	11,251	11.251	11,251	11,254	11,755	11,831	11,831	11,831	11,831	11.83	11,831	11.8831	11,831	11.68111	11,831	14,831	11,831	11.831	11,831	11,831	11,831	#11.83.1E	11,831	11831	11,831
NPSOs	YTD	Rec.	10 190	10,191	10,425	11,041	11,251	11,251	11.251	11,251	11,251	11,831	* 11*83.f	11,831	11.831	11,831	11.63.11	11,831	Mag 1/2 41/1 83/1	11,831	11.83	11,831	11,831	11,831	11,831	11,831	14,831	11,831	11,83/	11,831	411/83/1	11,831
	Beg.	Bal.		0	- i0.	0	0	0	E.,0.	0	0	0	-0	0	500 E	0	0	0	7.00	0	70	0	0.5	0::	0	0	100	0	0	0	0	0
	End.	Bal.	1.8	0	. 0.	9	6*	6	- 6	42	30	0	- O. T	11	111-1	[4]	14	14	146	15	28	28	. 28	28	4	14	.32:	38	- 38	38	- 38:	38
Shop	YTD	Сотр.	9729	6,252	199219	6,256	16,262	6,262	8,262	6,262	208,9	6,352	6,352	6,352	6352	6,352	6,352	6,352	16:352	6,352	6352	6,352	46,352	6,352		6,370	0289	6,374	6374	6,374	6374	6,374
Meter S	YTD	Rec.	186,248	6,252	6.256	6,262	6,274;	6,271	4627d	6,304	£932/	6,352	6352	6,363	£9£'95	6,363	998.9	998'9	99819	-6.367	25-52-5	6,380	16,380	6,380	222.20	6,384	E 402	6.412	6412	6,412	Reserve	6,412
	Beg.	Bal.	100	0	€ . 0 <b>.</b> €	0	0.2	0	0	0	1.07	0.	10.	0	0.0	0	-0.8	0	. 0	. 0	. (0)	0	-10		0	0	0	0	10,0	0	20000	0
	End.	Bal.	0.1	0	e obj	0	0	0	0	0	.2	0	- 0		0	0	7	0	<b>1</b> 0 − 3	0	0.	0	4.0 h	0	0	0	<b>6</b> 0	. 0	0.0	0		0
ine Met	YTD	Comp.		29,252	20314	29,314	29,314	29,314		29,314	29.3,14	29,316			.29 31B	29.316	29316	29,317		29,332	20,332	29,332	29,332	29,403		29,447	<b>到44亿</b>	29,447	29,447	29,447		29,447
On Line	YTD	Rec.	100   129   252   29 252	29,252	29/3/14/	29,314	29,314	29,314	1.00 1 29/3/4 29/3/4		29.346	29,316	29,316 29,316	29,316 29,316	0.*  .29/3/16  29/3/16	29,316	29.317	29,317	29332	29,332			29 332	29,403			29,44.74	29,447	29,447	29,447	**************************************	29,447
	Beg.	Bal.	.0	0	- 0	0	.0	0	. TO .	0	0	0	0	0	0		0.	0	0	0 -	0	0	0.0		j O	-0	0.	0	10.0	0		0
	YTD	Date	Api=1	Apr-2	Apr.3	Apr-4	Apr.5	Apr-6	Apr=7	: I	Apr-9	Apr-10	Apr-11	Apr-12	Apr=13	Apr-14	Apr=15	Apr-16	Aprain.	Apr-18	Apr. 19	Apr-20	Apr-21	_	Same?	Apr-24	Apr. 25	Apr-26	Apr-27	Apr-28	Apr-29	Apr-30

## ESTIMATED METER SUMMARY FOR APRIL-02

RE: SOUTHERN REGION	1 month	2 months	3 months	4 months	5 months	6 months	7 months	8 months	9+ months	Grand Total
				1						
Location:							į		,	
JOPLIN, MO	0	0	0	0	0	0	0	0	0	0
MONETT, MO	0	0	0	0	0	0	0	<u></u>	0	0
Region Total:	0	0	0	0	0	0	0	0	0	0
YEAR-TO-DATE TOTALS	12	0	0	0	0	0	0	0	0	12
RE: KANSAS CITY REGION	1 month	2 months	3 months	4 months	5 months	6 months	7 months	8 months	9+ months	Grand Total
Location:										
INDEPENDENCE, MO	0	0	0	0	0	0	0	0	0	0
WARRENSBURG, MO	0	0	0	0	0	0	0	0	0	0
KANSAS CITY, MO	30	3	Į.	2	1	2	0	0	0	39
LEE'S SUMMIT, MO	7	0	0	0	. 0	0	0	0	0	7
ST. JOSEPH, MO	0	0	0	0	0	0	0	0	0	0
KANSAS CITY NORTH	3	ļ	0	0	0	0	0	0	0	4
Region total:	40	4	1	2	į.	2	0	0	0	50
YEAR-TO-DATE TOTALS	557	114	34	19	10	2	0	l	0	740

NOTE: Beginning a new fiscal year - 2002 (July '01-June'02)