

MEMORANDUM

TO: Dale Hardy Roberts, Secretary

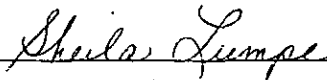
DATE: September 5, 2000

RE: Authorization to File Proposed Rule 4 CSR 240-120.130 With the Office of Secretary of State

CASE NO: MX-2000-441

The undersigned Commissioners hereby authorize the Secretary of the Missouri Public Service Commission to file the attached with the Office of Secretary of State, to wit:

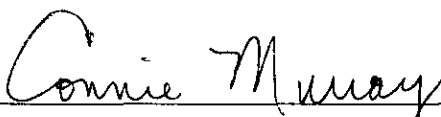
**Proposed Rule 4 CSR 240-120.130 Monthly Report Requirement for Registered
Manufactured Home Dealers**



Sheila Lumpe, Chair



M. Dianne Drainer, Vice Chair



Connie Murray, Commissioner



Robert Schemenauer, Commissioner



Kelvin L. Simmons, Commissioner

5

AGENDA - 9/5/00
Thornburg/Pope

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Draft circulated: 8/28/00, 11:10 a.m.

Revised draft circulated: 8/31/00, 4:30 p.m.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT
Division 240—Public Service Commission
Chapter 120—New Manufactured Homes

PROPOSED AMENDMENT

4 CSR 240-120.130 Monthly Report Requirement for Registered Manufactured Home Dealers

PURPOSE: This rule outlines the information that registered manufactured home dealers must file with the Missouri Public Service Commission and the form and manner of this filing.

- (1) Each entity registered as a manufactured home dealer must file a monthly sales report with the commission no later than the tenth of the month following the month when the sales were made.
- (2) The report may be filed only upon the commission's form for monthly sales reports. These forms may be obtained from the Missouri Public Service Commission, P.O. Box 360, Jefferson City, MO 65102. A copy of the required form is appended to this rule.
- (3) *[The commission will reject all reports not completely and properly filled out.]* **The director may reject all monthly sales reports that are incomplete.**
- (4) Failure to *[properly complete this]* **submit a completed** monthly report *[and submit it]* by the due date could result in suspension or revocation of the dealer's registration under section 700.~~[205]~~**090**, RSMo.
- (5) A report must be filed for each month or part of a month for which the *[person]* **entity** is a registered manufactured home dealer. If no sales are made in a given month, the dealer must file the usual form no later than the tenth of the following month stating no sales were made.
- (6) The report must be signed by an officer of the dealership if the dealership is a corporation; by a partner of the dealership if the dealership is a partnership; or by an owner if the dealership is neither a corporation nor a partnership.
- (7) The dealer shall maintain a copy of this report for the records of the dealership.
- (8) Every monthly sales report shall contain the following information:
 - (A) Dealer certificate number and name;
 - (B) The street address and telephone number at the actual dealership location as well as the city, state and zip code;
 - (C) The date of sale for each manufactured home sold;
 - (D) The sale price of each unit sold;
 - (E) The size of each unit sold;
 - (F) The name of the manufacturer of each unit sold as well as the year of manufacture;

- (G) The serial number from the certificate of origin for each unit sold;
- (H) Whether each unit sold is new or used;
- (I) The total number of new units sold;
- (J) The total number of used units sold;
- (K) The total sale price for all new units; and
- (L) The total sale price for all used units.

*AUTHORITY: section 700.460, RSMo 1994. * Emergency rule filed Nov. 8, 1985, effective Nov. 18, 1985, expired March 18, 1986. Original rule filed Nov. 8, 1985, effective Feb. 24, 1986. Amended: filed _____.*

**Original authority 1985.*

PUBLIC ENTITY COST: This proposed Amendment will not cost state agencies or political subdivisions more than \$500 annually for the life of the rule.

PRIVATE ENTITY COST: This proposed amendment will not cost private entities more than \$500 annually for the life of the rule.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Public Service Commission, Dale Hardy Roberts, Secretary, P.O. Box 360, Jefferson City, Missouri 65102. To be considered, comments must be received at the address stated within 30 days after publication of this notice in the **Missouri Register**. Comments should refer to Case No. MX-2000-441 and be filed with an original and eight copies. No public hearing is scheduled.*