

Name: *Missouri Energy Efficiency Advisory Collaborative (“MEEAC”)*

Authorization: 4 CSR 240-20.094(8)(B)

Mission Statement: *MEEAC’s mission is to support Missouri’s policy to achieve a goal of all cost-effective demand-side savings through advisory collaboration of Missouri’s electric utilities and their stakeholders and to: 1) address the creation of a technical resource manual; 2) share lessons learned from demand-side programs’ planning, implementation, and evaluation, measurement and verification; and 3) provide a forum for discussing statewide energy efficiency policy issues.*

Vision Statement: *Show-Me State with an energy efficient economy and a safe and healthy environment in which to work and play.*

Ground Rules:

1. File No. EW-2013-0519 in the Commission’s Electronic Filing & Information System (EFIS) is the Working Docket for the State-Wide Advisory Collaborative to Address the Requirements of Commission Rule 4 CSR 240-20.094(8)(B);
2. MEEAC is an advisory collaborative with no voting rights except for those defined in Ground Rules 3, 4 and 5;
3. The following organizations and organization groups will have one vote each for the purpose of deciding – through a majority vote – the following aspects of each MEEAC meeting: a) date and location, b) agenda, c) facilitator(s), and d) organization(s) responsible for recording and filing minutes:
 - Ameren Missouri,
 - KCPL/GMO,
 - Empire,
 - Staff,
 - OPC,
 - The Division of Energy,
 - Environmental Group, and
 - Industrial Customers’ Group;
4. MEEAC will seek to reach consensus on how to comply with the Commission’s requirement that it “address the creation of a technical resource manual that includes values for deemed savings.” If consensus cannot be reached on how MEEAC will address the creation of a technical resource manual, any organization or organization group identified in Ground Rule 3 can file a pleading with the Commission for resolution of this issue.
5. MEEAC meeting minutes will be kept and circulated in draft form within five (5) business days of each meeting and filed in File No. EW-2013-0519 within ten (10) business days of each meeting; approved meeting minutes will be filed in File No. EW-2013-0519 within five (5) business days of their being approved through majority vote of the organizations or organization groups identified in Ground Rule 3 at the next MEEAC meeting;
6. Meeting minutes will record activities during each meeting and will also include:
 - Presentations made during meetings;
 - Action items as a result of the meeting,
 - Date of the next meeting, and
 - Organization responsible for organizing the next meeting per Ground Rule 3;
7. Successive MEEAC meetings will be at least three full months apart unless approved by all investor-owned electric utilities;
8. Staff will provide notice of each MEEAC meeting;
9. All interested persons may attend MEEAC meetings; and
10. All MEEAC meeting participants will:
 - Be respectful of each participant’s right to speak,
 - Not dominate the meeting time; and
 - Put the mission and vision of MEEAC ahead of any personal agenda.

The below comments (in red) reflect the input of the Environmental Group, consisting of Renew Missouri, Natural Resources Defense Council, Sierra Club, and Missouri Coalition for the Environment. Less substantive changes in the form of track changes are also found below.

1. Regarding the voting membership provisions in ¶13:

- a. The specific membership for the Environmental Group and the Industrial Customers’ Group should be enumerated, while maintaining 1 vote per group.
- b. e.g. “Environmental Group - consisting of: Renew Missouri, Natural Resources Defense Council, Sierra Club, and Missouri Coalition for the Env’t. Industrial Consumers’ Group – consisting of: Missouri Industrial Energy Consumers, Walmart,” etc
- c. In addition, the Charter should reflect a preference for *consensus*, rather than simple majority vote. Consensus should be listed first and emphasized as the most productive option; voting should only be utilized for decision-making after thorough discussion and efforts to achieve consensus.
- d. The Charter should clarify whether a “majority vote” means a true majority vote of all the voting members, or rather a majority vote of a certain *quorum* of voting members present.

2. Regarding the frequency of meetings provisions in ¶17:

- a. ¶17 essentially gives veto power to each of the three individual IOUs regarding decisions to have meetings less than 3 months apart. The Environmental Group believes this could be problematic and recommend that the language be replaced with something like “... unless approved by a majority of the voting members.” We should not set a veto precedent for any party, for meeting scheduling or any other substantial item.
- b. ¶17 should also clarify whether the quarterly meetings are physical meetings, or whether phone meetings can suffice. We recommend that physical meetings be the preferred format, perhaps supplemented by conference calls, webinars, and emails as needed.

3. Regarding the procedure for distribution and approval of meeting minutes in ¶15:

- a. It may be worthwhile for MEEAC to strive to get previous meeting’s minutes approved by email at least 7 days prior to the subsequent meeting, to save on meeting time and agenda issues.
- b. Who is the party or parties charged with the responsibility of taking meeting minutes, revising minutes, and distributing minutes for approval? We may want to reflect these responsibilities in the Charter.

4. Budget and 3rd Party Facilitation:

- a. The issue of a mechanism for establishing a budget for key MEEAC deliverables should be addressed by the Charter. Without a budget, “addressing the development” of a statewide TRM will be impossible.
- b. In addition, a budget may be necessary should the voting members choose to periodically utilize a 3rd party facilitator for MEEAC meetings. The Environmental Group feels confident that any expenses incurred in holding MEEAC meetings (including costs for a 3rd party facilitator) will be considered fully recoverable from ratepayers. Accordingly, we recommend a budget framework financed by the investor-owned utilities at an amount agreed to by the planning committee.

5. Provision for later amendments:

- a. The Charter should make provision for altering the voting membership, perhaps allowing new voting members if approved by 2/3s of the voting membership, or as determined by the Commission. (e.g. at this point the only direct customer representation is for the large industrials; low income, commercial and institutional customers are not represented. Similarly, the gas utilities are not represented in the voting membership.) In the event that voting members decide that other parties should be able to contribute, the Charter needs to provide a mechanism for adding voting members.
- b. In addition, the Charter should make provision for altering the Charter itself, should need arise at a later date.

Draft Charter for the Missouri Energy Efficiency Advisory Collaborative

Name: *Missouri Energy Efficiency Advisory Collaborative (“MEEAC”)*

Authorization: 4 CSR 240-20.094(8)(B)

Mission Statement: *MEEAC’s mission is to support Missouri’s policy to achieve a goal of all cost-effective demand-side savings through advisory collaboration of Missouri’s electric utilities and their stakeholders and to: 1) address the creation of a technical resource manual; 2) share lessons learned from demand-side programs’ planning, implementation, and evaluation, measurement and verification; and 3) provide a forum for discussing statewide energy efficiency policy issues.*

Vision Statement: *Show-Me State with an energy efficient economy and a safe and healthy environment in which to work and play.*

Value Proposition: *MEEAC will demonstrate that decisions resulting from carefully structured collaborative discussions among electric industry stakeholders can produce more efficiently designed and implemented energy efficiency programs. Such programs, reflecting the viewpoints and experience of a broad range of stakeholders, can result in the highest quality energy efficiency effort for Missouri ratepayers while also ensuring reasonable financial benefits for the implementing utilities.*

Ground Rules:

11. File No. EW-2013-0519 in the Commission’s Electronic Filing & Information System (EFIS) is the Working Docket for the State-Wide Advisory Collaborative to Address the Requirements of Commission Rule 4 CSR 240-20.094(8)(B);
12. MEEAC is an advisory collaborative with no voting rights except for those defined in Ground Rules 3, 4 and 5;
13. Beginning on the meeting following the approval of this Charter, the following organizations and organization groups will have one vote each for the purpose of deciding – through a majority vote – the following aspects of each MEEAC meeting: a) date and location, b) agenda, c) facilitator(s), and d) organization(s) responsible for recording and filing minutes:
 - Ameren Missouri,
 - KCPL/GMO,
 - Empire,
 - Staff,
 - OPC,
 - The Division of Energy,
 - Environmental Group, and
 - Industrial Customers’ Group;
14. MEEAC will seek to reach consensus on how to comply with the Commission’s requirement that it “address the creation of a technical resource manual that includes values for deemed savings.” –If consensus cannot be reached on how MEEAC will address the creation of a technical resource manual, or any other substantial issues discussed by MEEAC, any organization or organization group identified in Ground Rule 3 can file a pleading with the Commission for resolution of ~~the~~^{his} issue.
15. MEEAC meeting minutes will be kept and circulated in draft form within five (5) business days of each meeting and filed in File No. EW-2013-0519 within ten (10) business days of each meeting; approved meeting minutes will be filed in File No. EW-2013-0519 within five (5) business days of their being approved through majority vote of the organizations or organization groups identified in Ground Rule 3 at the next MEEAC meeting;
16. Meeting minutes will record activities during each meeting and will also include:
 - Presentations made during meetings;
 - Action items as a result of the meeting,
 - Date of the next meeting, and
 - Organization responsible for organizing the next meeting per Ground Rule 3;

17. Successive MEEAC meetings will be at least three full months apart unless approved by all investor-owned electric utilities;
18. Staff will provide notice of each MEEAC meeting;
19. All interested persons may attend MEEAC meetings; and
20. All MEEAC meeting participants will:
 - Be respectful of each participant's right to speak,
 - Not dominate the meeting time; and
 - Put the mission and vision of MEEAC ahead of any personal agenda.