## STATE OF MISSOURI PUBLIC SERVICE COMMISSION

At a session of the Public Service Commission held at its office in Jefferson City on the 1<sup>st</sup> day of July, 2009.

In the Matter of Missouri Utilities Company ) File No. WR-2009-0150 Tariff No. YW-2009-0829

## ORDER APPROVING COMPANY/STAFF DISPOSITION AGREEMENT AND APPROVING TARIFF

Issue Date: July 1, 2009 Effective Date: July 10, 2009

On October 23, 2008, Missouri Utilities Company ("MUC") initiated a small company revenue increase request pursuant to Commission Rule 4 CSR 240-3.050. On May 21, 2009, 1 the Commission's Staff filed a Disposition Agreement ("Agreement") executed by it and MUC, and on May 26, MUC filed revised tariff sheets in conformity with the agreement bearing an effective date of July 10.2

On June 15, the Commission held a local public hearing at the request of the Office of the Public Counsel ("Public Counsel"). No interested members of the public or customers of MUC appeared. On July 29, Public Counsel filed its position statement. Public Counsel, while not joining in the Agreement, states that all of its concerns regarding the appropriate cost of service for MUC have been alleviated. Public Counsel does not oppose the Agreement or the revised tariffs.

<sup>&</sup>lt;sup>1</sup> All dates from this point forward in this order refer to the year 2009 unless otherwise noted.

<sup>&</sup>lt;sup>2</sup> MUC originally requested an increase of \$12,447.28 in its annual water system operating revenues representing an increase of approximately 100%. After discussions with the Commission's Staff ("Staff"), MUC and Staff agreed that MUC's annualized water system operating revenue should be increased by \$170.00 representing an increase of approximately 1.32%. Under this increase, an average residential

The Commission finds the Agreement reasonable and shall approve it.<sup>3</sup>

#### THE COMMISSION ORDERS THAT:

- 1. The Company/Staff Disposition Agreement with regard to Missouri Utilities Company's request for an increase in water revenue, File No. WR-2009-0150, entered into by the Staff of the Missouri Public Service Commission and Missouri Utilities Company, filed on May 21, 2009, is approved.
- 2. The signatories to the agreement referenced in ordered paragraph 1 shall comply with the terms of the Disposition Agreement. A copy of the Agreement is attached to this order as Appendix A.
- 3. Missouri Utilities Company shall implement the depreciation rates attached to the Company/Staff Disposition Agreement for File No. WR-2009-0150 as described in ordered paragraph 1.
- 4. The following revised tariff sheets filed by Missouri Utilities Company on May 26, 2009, and assigned Tariff File No. YW-2009-0829, are approved to become effective for service provided on or after July 10, 2009. The tariff sheets approved are:

#### P.S.C. MO No. 1

- 1<sup>st</sup> Revised Sheet No. 4, Canceling Original Sheet No. 4 1<sup>st</sup> Revised Sheet No. 5, Canceling Original Sheet No. 5
- 5. This order shall become effective on July 10, 2009.

customer using 6000 gallons of water per month would experience an increase in their water bill of 16 cents per month.

<sup>&</sup>lt;sup>3</sup> The Commission has the legal authority to accept stipulations and agreements as offered by the parties pursuant to Section 536.060, RSMo 2000. The requirement for a hearing is met when the opportunity for hearing has been provided and no proper party has requested the opportunity to present evidence. State ex rel. Rex Deffenderfer Enterprises, Inc. v. Public Service Commission, 776 S.W.2d 494, 496 (Mo. App.

6. This case shall be closed on July 11, 2009.

(SEAL)

BY THE COMMISSION

Colleen M. Dale Secretary

Clayton, Chm., Davis, Jarrett, and Gunn, CC., concur.

Stearley, Senior Regulatory Law Judge

<sup>1989).</sup> Since no one has requested a hearing in this case, the Commission may grant the relief requested based on the Agreement.

#### Appendix A

## BEFORE THE PUBLIC SERVICE COMMISSION OF THE STATE OF MISSOURI

In the Matter of Missouri Utilities Company	)	Case No. WR-2009-0150
Small Company Rate Increase.	)	

## NOTICE OF COMPANY/STAFF AGREEMENT REGARDING DISPOSITION OF SMALL WATER COMPANY REVENUE INCREASE REQUEST

COMES NOW the Staff of the Missouri Public Service Commission (Staff), by and through counsel, and for its *Notice of Company/Staff Agreement Regarding Disposition of Small Water Company Revenue Increase Request* (Agreement Notice) states the following to the Missouri Public Service Commission (Commission):

- 1. On October 23, 2008, the Commission received a Rate Increase Request Letter (Request Letter) from Missouri Utilities Company (MOU or Company).
- 2. In its Request Letter, MOU requests the Commission allow an increase of 100% in its annual water system operating revenues pursuant to Commission Rule 4 CSR 240-3.050.
- 3. Upon completion of its investigation of MOU's request, Staff provided the Company and the Office of the Public Counsel (OPC) with various information, as well as Staff's initial recommendations for the resolution of the revenue increase request.
- 4. Pursuant to negotiations conducted after the receipt by MOU and OPC of the above-referenced information and recommendations, Staff and the Company were able to reach an agreement (Disposition Agreement) regarding the resolution of MOU's request.
- 5. Included in Appendix A, attached hereto, is a copy of the above-referenced Disposition Agreement, as well as various attachments related to the Disposition Agreement and Staff's investigation of the revenue increase request. Additionally, Appendix A contains affidavits from Staff members that participated in the investigation.

6. The Disposition Agreement reflects an agreed-upon annualized operating revenue increase in the amount of \$170.

7. Pursuant to Rule 3.050, MOU will file tariff sheets on May 26, 2009, seeking to implement the terms of the Disposition Agreement and as required will bear the minimum 45-day effective date of July 10, 2009.

8. MOU is current on its annual report filings, and statements of revenue. The Company is delinquent on Commission Assessment Fees (Assessment) for fiscal years 2000, 2003, 2004, 2005, 2006 and 2007. Staff notes the Receiver paid the Assessment for 2008 and has been making payments for fiscal year 2009. MOU has one other case, SR-2009-0153, pending before the Commission regarding its rate increase request for its waste water system.

**WHEREFORE**, the Staff respectfully submits this Agreement Notice and the attached Appendix for the Commission's information and consideration in this case and requests that the Commission enter an Order adopting the terms agreed upon by Staff and the Company.

Respectfully submitted,
/s/ Shelley Syler Brueggemann
Shelley Syler Brueggemann
Missouri Bar No. 52173

Attorney for the Staff of the Missouri Public Service Commission P. O. Box 360
Jefferson City, MO 65102
(573) 526-7393 (Telephone)
(573) 751-9285 (Fax)
shelley.brueggemann@psc.mo.gov (e-mail)

#### Certificate of Service

I hereby certify that copies of the foregoing have been mailed, hand-delivered, transmitted by facsimile or electronically mailed to all counsel of record this 21<sup>st</sup> day of May 2009.

/s/ Shelley Syler Brueggemann

#### APPENDIX A

## STAFF PARTICIPANT AFFIDAVITS AND DISPOSITION AGREEMENT & ATTACHMENTS

CASE NO. WR-2009-0150

Note: To browse through this document by item, click on the "Bookmark" tab at the top of the menu bar to the left of the screen and then click on the item that you want to see.

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Agreement Attachment G: EMSD Report

Agreement Attachment H: Summary of Case Events

## Staff Participant Affidavits

James M. Russo – Water & Sewer Department

Dana Eaves – Auditing Department

David Williams - Engineering & Management Services Department

Gary Bangert – Engineering & Management Services Department

## BEFORE THE MISSOURI PUBLIC SERVICE COMMISSION OF THE STATE OF MISSOURI

#### **AFFIDAVIT OF JAMES M. RUSSO**

STATE OF MISSOURI	) ) SS	CASE NO. WR-2009-0150
COUNTY OF COLE	)	

COMES NOW James M. Russo, being of lawful age, and on his oath states the following: (1) that he is the Rate and Tariff Examination Supervisor of the Missouri Public Service Commission's Water & Sewer Department: (2) that he participated in the Staff's investigation of the small company rate increase request that is the subject of the instant case; (3) that he was responsible for the preparation of the following Company/Staff Agreement Regarding Disposition of Small Water Company Revenue Increase Request ("Disposition Agreement"); (4) that he was responsible for the preparation of Attachments A, B, D, E and H to the Disposition Agreement; (5) that he has knowledge of the matters set forth in the Disposition Agreement and the above-referenced attachments thereto; and (6) that the matters set forth in the Disposition Agreement and the above-referenced attachments thereto are true and correct to the best of his knowledge, information and belief.

James M. Russo

Rate & Tariff Examination Supervisor Water and Sewer Department

Subscribed and sworn to before me this 19th day of May, 2009.

Notary Public

NOTARY 6

SUSAN L. SUNDERMEYER My Commission Expires September 21, 2010 Callaway County Commission #06942086

#### BEFORE THE PUBLIC SERVICE COMMISSION

#### **OF THE STATE OF MISSOURI**

#### AFFIDAVIT OF DANA E. EAVES

STATE OF MISSOURI		)	
•	SS.	)	Case No. WR-2009-0150
COUNTY OF COLE		)	
	•	)	

COMES NOW Dana E. Eaves, being of lawful age, and on his oath states the following: (1) that he is an Utility Regulatory Auditor III in the Missouri Public Service Commission's Auditing Department; (2) that he participated in the Staff's investigation of the small company rate increase request that is the subject of the instant case; (3) that he has knowledge of the following Company/Staff Agreement Regarding Disposition of Small Water Company Revenue Increase Request ("Disposition Agreement"); (4) that he was responsible for the preparation of Attachment C to the Disposition Agreement; (5) that he has knowledge of the matters set forth in Attachment C to the Disposition Agreement; and (6) that the matters set forth in Attachment C to the Disposition Agreement are true and correct to the best of his knowledge, information, and belief.

Dana E. Eaves

Utility Regulatory Auditor III
Auditing Department

Subscribed and sworn to before me this

\_ day of May, 2009

Notary Public - Notary Seal State of Missouri Commissioned for Osage County My Commission Expires: October 01, 2011

**NIKKI SENN** 

Commission Number: 07287016

Notary Public

#### BEFORE THE PUBLIC SERVICE COMMISSION

#### **OF THE STATE OF MISSOURI**

#### **AFFIDAVIT OF DAVID WILLIAMS**

STATE OF MISSOURI		)	
	SS.	)	Case No. WR-2009-0150
COUNTY OF COLE		)	
		)	

COMES NOW David Williams, being of lawful age, and on his oath states the following: (1) that he is a(n) Utility Engineer Specialist II in the Missouri Public Service Commission's Engineering & Management Services Department; (2) that he participated in the Staff's investigation of the small company rate increase request that is the subject of the instant case; (3) that he has knowledge of the foregoing Company/Staff Agreement Regarding Disposition of Small Water Company Revenue Increase Request ("Disposition Agreement"); (4) that he was responsible for the preparation of Attachment F to the Disposition Agreement; (5) that he has knowledge of the matters set forth in Attachment F to the Disposition Agreement; and (6) that the matters set forth in Attachment F to the Disposition Agreement are true and correct to the best of his knowledge, information, and belief.

David Williams
Utility Engineer Specialist II
Engineering & Management
Services Department

Subscribed and sworn to before me this

\_ day of May, 2009.

NIKKI SENN
Notary Public - Notary Seal
State of Missouri
Commissioned for Osage County
My Commission Expires: October 01, 2011
Commission Number: 07287016

Notary Public

#### BEFORE THE PUBLIC SERVICE COMMISSION

#### OF THE STATE OF MISSOURI

#### **AFFIDAVIT OF GARY R. BANGERT**

STATE OF MISSOURI		)	
	SS.	)	Case No. WR-2009-0150
COUNTY OF COLE		)	
		)	

COMES NOW Gary R. Bangert, being of lawful age, and on his oath states the following: (1) that he is a(n) Utility Management Analyst III in the Missouri Public Service Commission's Engineering & Management Services Department; (2) that he participated in the Staff's investigation of the small company rate increase request that is the subject of the instant case; (3) that he has knowledge of the foregoing Company/Staff Agreement Regarding Disposition of Small Water Company Revenue Increase Request ("Disposition Agreement"); (4) that he was responsible for the preparation of Attachment G to the Disposition Agreement; (5) that he has knowledge of the matters set forth in Attachment G to the Disposition Agreement; and (6) that the matters set forth in Attachment G to the Disposition Agreement are true and correct to the best of his knowledge, information, and belief.

Gary R. Bangert
Utility Management Analyst III
Engineering & Management
Services Department

Subscribed and sworn to before me this \_\_\_\_\_ day of May, 2009.

NIKKI SENN
Notary Public - Notary Seal
State of Missouri
Commissioned for Osage County
My Commission Expires: October 01, 2011
Commission Number: 07287016

Notary Public

## Company/Staff Disposition Agreement

## COMPANY/STAFF AGREEMENT REGARDING DISPOSITION OF SMALL WATER COMPANY REVENUE INCREASE REQUEST

#### MISSOURI UTILITIES COMPANY

#### MO PSC CASE NO WR-2009-0150

#### **BACKGROUND**

Missouri Utilities Company ("Company") initiated the small company revenue increase request ("Request") for water service that is the subject of the above-referenced Missouri Public Service Commission ("Commission") Case Number by submitting a letter to the Secretary of the Commission in accordance with the provisions of Commission Rule 4 CSR 240-3.050, Small Utility Rate Case Procedure ("Small Company Procedure"). In its request letter, which was received by the Commission on October 23, 2008, the Company set forth its request for an increase of 100% in its total annual water service operating revenues. In its request letter, the Company also acknowledged that the design of its customer rates, its service charges, its customer service practices, its general business practices and its general tariff provisions would be reviewed during the Commission Staff's ("Staff") review of the revenue increase request, and could thus be the subject of Staff recommendations. The Company provides service to approximately 155 customers, the vast majority of which are residential customers.

Pursuant to the provisions of the Small Company Procedure and related internal operating procedures, Staff initiated an audit of the Company's books and records, a review of the Company's customer service and general business practices, a review of the Company's existing tariff, an inspection of the Company's facilities and a review of the Company's operation of its facilities. (Hereafter, these activities are collectively referred to as Staff's "investigation" of the Company's Request.)

Upon completion of its investigation of the Company's Request, Staff provided the Company and the Office of the Public Counsel ("OPC") with various information regarding the results of the investigation, as well as Staff's initial recommendations for the resolution of the Company's Request.

#### RESOLUTION OF THE COMPANY'S RATE INCREASE REQUEST

Pursuant to negotiations held subsequent to the Company's and OPC's receipt of the above-referenced information regarding Staff's investigation of the Company's Request, Staff and the Company hereby state the following agreements.

- (1) That for the purpose of implementing the agreements set out herein, the Company will file proposed tariff revisions with the Commission containing the rates, charges and language set out in the example tariff sheets attached hereto as Attachment A, with those proposed tariff revisions bearing an effective date of July 10, 2009.
- (2) That except as otherwise noted in the agreements below, the ratemaking income statement attached hereto as Attachment B accurately reflects the Company's annualized revenues generated by its current customer rates, the agreed-upon total annualized cost of service for the Company, and the resulting agreed-upon annualized operating revenue increase of \$170 needed to recover the Company's cost of service.
- (3) That the audit workpapers attached hereto as Attachment C, which include consideration of a capital structure of 51.00% equity for the Company and a return on that equity of 10.47%, accurately reflect the agreed-upon total annualized cost of service for the Company and provide the basis for the ratemaking income statement referenced in item (2) above.
- (4) That the rates set out in the attached example tariff sheets, the development of which is shown on the rate design worksheet attached hereto as Attachment D, are designed to generate revenues sufficient to recover the agreed-upon total annualized cost of service for the Company.
- (5) That the rates included in the attached example tariff sheets will result in the residential customer impacts shown on the billing comparison worksheet attached hereto as Attachment E.
- (6) That the rates included in the attached example tariff sheets are just and reasonable, and that the provisions of the attached example tariff sheets also properly reflect all other agreements set out herein, where necessary.
- (7) That the schedule of depreciation rates attached hereto as Attachment F, which includes the depreciation rates used by Staff in its revenue requirement analysis, should be the prescribed schedule of water plant depreciation rates for the Company.
- (8) The Company will maintain all of its financial records in accordance with the Commission's Uniform System of Accounts ("USOA").
- (9) Within thirty (30) days of the effective date of an order approving this Company/Staff Disposition Agreement, the Company will implement the

recommendations contained in the Engineering & Management Services Department ("EMSD") Report. These recommendations include the following

- a. Develop and distribute to all current and future customers written information specifying the rights and responsibilities of the Company and its customers.
- b. Require a signed customer application prior to service being provided by the Company as provided in its tariff. The Company's customer application shall include the date and the customer's signature indicating that the customer agrees to abide by the Company's rates, rules and regulations and applicable state statutes.
- c. Implement a procedure under which the Company charges its customers the "turn on" and "turn off" fees in a consistent and equitable manner. The procedure shall adhere to the Company's tariff Sheet No. 5.
- d. Develop and implement a process to ensure all customer complaints received by Company personnel are documented and maintained for at least two (2) years. Documentation shall include the customer name, address, nature of the complaint, date of occurrence, as well as an explanation of what the Company has done to address the complaint.
- (10) Within six (6) months of the effective date of an order approving this Disposition Agreement, the Company will implement the recommendations contained in the Engineering & Management Services Department ("EMSD") Report. These recommendations include the following:
  - Establish and implement a policy regarding the collection of delinquent accounts and consistently apply the policy to all customers.
- (11) The Company will mail its customers a written notice of the rates and charges included in its proposed tariff revisions within fifteen (15) days or during its next billing cycle after the issuance of the Commission Order approving the terms of this Company/Staff Disposition Agreement. The notice will include a summary of the impact of the proposed rates on an average residential customer's bill. When the Company mails the notice to its customers, it will also send a copy to Staff Case Coordinator who will file a copy in the subject case file.
- (12) That Staff will conduct follow-up reviews of the Company's operations to ensure that the Company has complied with the provisions of this Company/Staff Disposition Agreement.
- (13) That Staff may file a formal complaint against the Company, if the Company does not comply with the provisions of this Company/Staff Disposition Agreement.

Small Company Revenue Increase Disposition Agreement MO PSC Tracking File No. WR-2009-0150 Missouri Utilities Company – Page 4 of 5 Pages

- (14) That the Company agrees that it has read the foregoing Company/Staff Agreement Regarding Disposition of Small Water Company Revenue Increase Request; that upon the Company's best knowledge and belief the facts stated therein are true; that the foregoing conditions accurately reflect the agreement reached between the Company and Staff; and that the Company freely and voluntarily enters into this agreement.
- (15) That the above agreements satisfactorily resolve all issues identified by the Staff and the Company regarding the Company's Request, except as otherwise specifically stated herein.

#### **ADDITIONAL MATTERS**

Other than the specific conditions agreed upon and expressly set out herein, the terms of this Company/Staff Disposition Agreement reflect compromises between Staff and the Company. In arriving at the amount of the annual operating revenue increase specified herein neither party has agreed to any particular ratemaking principle.

The Company has filed the annual report for only the 2007 and 2008 calendar years. The Company is delinquent on the Missouri Public Service Commission Assessment Fees ("Assessment") for fiscal years 2000, 2003, 2004, 2005, 2006 and 2007. The Receiver paid the Assessment for fiscal year 2008 and has been making payments for fiscal year 2009.

The Company and Staff acknowledge that they have previously agreed to an extension of the normal "Day-150" date by which an agreement regarding the resolution of a small company revenue increase request is to be reached because the initial customer notice did not meet the requirements of 4 CSR 240-3.050 (7). A copy of the extension agreement can be found in the EFIS docket for this case.

Staff has completed a Summary of Case Events and has included that summary as Attachment H to this Company/Staff Disposition Agreement.

The Company acknowledges that Staff will be filing this Company/Staff Disposition Agreement and the attachments hereto, in the existing case after the Company files the proposed tariff revisions mandated by this agreement. The Company also acknowledges that Staff may make other filings in this case.

Small Company Revenue Increase Disposition Agreement MO PSC Tracking File No. WR-2009-0150 Missouri Utilities Company - Page 5 of 5 Pages

#### EFFECTIVE DATE AND SIGNATURES

This Disposition Agreement shall be considered effective as of the date that the Company files the proposed tariff revisions required herein with the Commission.

Agreement Signed and Dated:

Gary V. Coyer

Receiver .

Missouri Utilities Corporation

James Busch

Manager

Water & Sewer Department

Missouri Public Service Commission Staff

#### **List of Attachments**

Attachment A - Example Tariff Sheets

Attachment B - Ratemaking Income Statement

Attachment C - Audit Workpapers

Attachment D - Rate Design Worksheet

Attachment E - Billing Comparison Worksheet

Attachment F - Schedule of Depreciation Rates

Attachment G - EMSD Report

Attachment H - Summary of Events

# Agreement Attachment A Example Tariff Sheets

P.S.C. MO. No	1	1 <sup>st</sup> Revised Sheet No. 4
		Canceling Original Sheet No. $\frac{1}{4}$
ri Utilities		For Part of Unincorporated Pettis County

Missouri Utilities
Name of Issuing Corporation

## RULES GOVERNING RENDERING OF WATER SERVICE

#### SCHEDULE OF RATES

Availability:	Water service is available to custome where the mains are suitable for prov	3	s mains,
Flat rates for u	unmetered customers,		
Water – m	obile homes in parks and apartments	\$6.34/ month	+
•	1 6 11 1	Φ 7 00 / 1	

#### And metered rates:

Water – minimum plus the usage charge

5/8 inch meter minimum (to include 4500 gal.)\$6.34	+
3/4 inch meter minimum (to include 6000 gal.)\$7.92	+
1 inch meter minimum (to include 12000 gal.)\$14.24	+

Plus a usage charge of \$1.05/ thousand over the minimum...

<sup>\*</sup>Indicates New Rate or Text

<sup>+</sup>Indicates Change

P.S.C. MO. No	1	1 <sup>st</sup> Revised Sheet No. 5
		Canceling Original Sheet No. 5
ıri Utilities		For Part of Unincorporated Pettis County

<u>Missouri Utilities</u> Name of Issuing Corporation

#### 

#### SCHEDULE OF SERVICE CHARGE

The service connection charge (water only) - Materials only, customers does installation/excavation or materials and company does installation/excavation		
materials include: meter pit and lid, yoke assembly, and co stop/saddle assembly	rp.	
The construction inspection charge per connection (water or sewer)	\$75.00	
Turn on fees during business hours	\$15.00	
Turn off fees during business hours	\$15.00	
Turn on fees outside normal business hours	\$30.00	
Turn off fees outside normal business hours	\$30.00	
Meter Test fee (see Rule 12 (a)) up to 2" meter	\$45.00	
Meter Test fee (see Rule 12 (a)) greater than or equal to 2" meter	\$ actual cost	
Late Fee	\$5.00	*
Returned check charge	\$25.00	+
*Indicates New Rate or Text +Indicates Change		
DATE OF ISSUE May 26, 2009 DATE EFFECTIVE July 10, 200	)9	

DATE OF ISSUE May 26, 2009 DATE EFFECTIVE July 10, 2009

Issued by: Gary V. Cover, Receiver P.O. Box 506 Clinton MO 64735

Name of Officer Title Address

## Agreement Attachment B

Ratemaking Income Statement

#### MISSOURI UTILITIES

## Rate Making Income Statement-Water

	Operating Revenues at Current Rates				
1	Tariffed Rate Revenues *	\$	12,898		
2	Other Operating Revenues *	\$			
3	Total Operating Revenues	\$	12,898		

<sup>4 \*</sup> See "Revenues - Current Rates" for Details

	Cost of Service					
	Item		Amount			
1	Pumping Equipment-Purchased Power	\$	2,362			
2	Operator Salary-Contract Services	\$	3,967			
3	Water Treatment -Testing/Laboratory Fees	\$	=			
4	Maintenance of Parts/Equipment	\$	-			
5	Receivership Fees	\$	4,395			
6	Office Supplies	\$	10			
7	Billing & Collections	\$	1,487			
8	Accounting Fees	\$	150			
9	Customer Refunds	\$	19			
10	Regulatory Commission Expense	\$	90			
11	Miscellaneous General Expenses	\$	21			
12	Sub-Total Operating Expenses	\$	12,501			
13	Property Taxes	\$	=			
14	MO Franchise Taxes	\$	=			
15	Employer FICA Taxes	\$	-			
16	Federal Unemployment Taxes	\$	=			
17	State Unemployment Taxes	\$	=			
18	State & Federal Income Taxes	\$	62			
19	Sub-Total Taxes	\$	62			
20	Depreciation Expense	\$	93			
21	Interest Expense	\$	161			
22	Sub-Total Depreciation/Amortization	\$	254			
23	Return on Rate Base	\$	251			
24	Total Cost of Service	\$	13,068			
25	Overall Revenue Increase Needed	\$	170			

# Agreement Attachment C Audit Workpapers

**Exhibit No.:** 

Issue: Accounting Schedules

Witness: Dana Eaves

Sponsoring Party: MO PSC Staff

Case No: WR-2009-0150

Date Prepared: January 16, 2009



# MISSOURI PUBLIC SERVICE COMMISSION UTILITY SERVICES DIVISION STAFF ACCOUNTING SCHEDULES

MISSOURI UTILITIES, INC CASE NO. WR-2009-0150

Jefferson City, Missouri

January 2009

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Expense Schedule - Water

	<u>A</u> Account	<u>B</u>	<u>C</u> Company/	D	Ē	E	<u>G</u>
Line	Number		Test Year	Adjustment		Jurisdictional	Adjusted
Number	(Optional)	Expense Description	. Amount	Number	Adjustments	Allocation	Jurisdictional
1		OPERATIONS EXPENSES					
2		Management Salary (1)	\$0			100.00%	\$0
3		Operators Salary/Contract Services (1)	\$4,242	W-3	-\$275	100.00%	\$3,967
4		Electricity-(Pumping)	\$2,602	W-4	-\$240	100.00%	\$2,362
5		Purchased Power - Propane	\$0			100.00%	\$0
6		Chemicals-(Chlorine)	\$0		6545	100.00%	\$0
7		TOTAL OPERATIONS EXPENSE	\$6,844		-\$515		\$6,329
8		MAINTENANCE EXPENSES	**			100.00%	•
9		Outside Services Employed (1)	\$0			100.00%	\$0 \$0
10 11		Material and Supplies Vehical Expense - Fuel	\$0 \$0			100.00%	\$0 \$0
12		Misc. Supplies	\$0 \$0			100.00%	\$0
13		System Maintenance	\$0 \$0			100.00%	\$0
14		Repair & Maintenance	\$0			100.00%	\$0
15		Repair & Maint. Road Cut Repairs	\$0			100.00%	\$0
16		Meters and Supplies	\$0			100.00%	\$0
17		Misc Maintenance Expense	<u> </u>			100.00%	\$0
18		TOTAL MAINTENANCE EXPENSE	\$0		\$0	100.0076	\$0
19		CUSTOMER ACCOUNT EXPENSE					
20		Meter Reading	\$0			100.00%	\$0
21		Accounting Fees	\$0	W-21	\$300	50.00%	\$150
22		Legal Fees	\$0			100.00%	\$0
23		Billing & Collections	\$1,611	W-23	-\$124	100.00%	\$1,487
24		Office Supplies	\$10		<b>,</b>	100.00%	\$10
25		Postage	\$0			100.00%	\$0
26		Customer Refunds	\$19			100.00%	\$19
27		Uncollectible Accounts	\$0			100.00%	\$0
28		TOTAL CUSTOMER ACCOUNT EXPENSE	\$1,640		\$176		\$1,666
29		ADMINISTRATIVE & GENERAL EXPENSES					
30		Administration & General Salary (1)	\$0			100.00%	\$0
31		Office Utilities	\$0			100.00%	\$0
32		Telephone - Cell Phone	\$0			100.00%	\$0
33		Vehicle Insurance	\$0			100.00%	\$0
34		Vehicle Expense	\$0			100.00%	\$0
35		Medical Insurance	\$0			100.00%	\$0
36		Property & Liability Insurance	\$0			100.00%	\$0
37		Dues and Donations	\$0			100.00%	\$0
38		Building Rent	\$0			100.00%	\$0
39		Training	\$0			100.00%	\$0
40		Receivership Fees - Cover	\$4,132	W-40	\$263	100.00%	\$4,395
41		Other Misc. Expenses	\$21			100.00%	\$21
42		TOTAL ADMINISTRATIVE AND GENERAL	\$4,153		\$263		\$4,416
43		OTHER OPERATING EXPENSES	_				
44		MO DNR Fees	\$0			100.00%	\$0
45 46		PSC Assessment	\$105	W-45	-\$15	100.00%	\$90
46 47		Corporate Registration	\$0			100.00%	\$0
47 48		Amortization Expense	\$0	141 40	40-	100.00%	\$0
48 49		Depreciation TOTAL OTHER OPERATING EXPENSES	<u>\$0</u> \$105	W-48	\$93 \$78	100.00%	\$93 \$183
50		TAXES OTHER THAN INCOME					
50 51		Real & Personal Property Taxes	6400	W-51	£400	400.000/	**
51 52		Payroll Taxes	\$189 \$0	AA-DJ	-\$189	100.00% 100.00%	\$0 \$0
52 53		Sales Tax	•	W-53	646		\$0 \$0
54		TOTAL TAXES OTHER THAN INCOME	\$10 \$199	******	-\$10 -\$199	100.00%	\$0 \$0
<b>-</b>		TOTAL TAKES OTHER THAT INCOME	\$123		-\$12 <b>5</b>		\$0

Accounting Schedule: 1 Sponsor: Dana Eaves Page: 1 of 2

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Expense Schedule - Water

A B Account Line Number Number (Optional) Expense Description	C D Company/ Test Year Adjustment Amount Number	E E  Jurisdictional  Adjustments Allocation	G Adjusted Jurisdictional
55TOTAL OPERATING EXPENSES	\$12,941	-\$197	\$12,594

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Expense Adjustment Schedule - Water

<u>A</u> Expense Adj Number	B Adjustment Description	<u>C</u> Account Number	<u>D</u> Adjustment Amount	<u>E</u> Total Adjustment
W-3	Operators Salary/Contract Services(1)			-\$275
	To reflect the annualization of operators fess performed by Larry Castle		-\$275	
W-4	Electricity-(Pumping)			-\$240
	To reflect the annualized level of purchase power expense (electricity).		-\$240	
W-21	Accounting Fees			\$300
	To reflect the normalized level of accounting fees for Taylor, Hoskins & Shaw		\$300	
W-23	Billing & Collections		- +	-\$124
	To reflect the annualized level of billing expense for services provided by Show Me Real Estate Agency		-\$124	
W-40	Receivership Fees - Cover			\$263
	To reflect the annualized level of receivership fees associated with Gary Cover duties.		\$263	
W-45	PSC Assessment			-\$15
	To reflect the current MoPSC fiscal 2009 assessment		-\$15	
W-48	Depreciation			\$93
	1. To Annualize Depreciation		\$93	
<b>W</b> -51	Real & Personal Property Taxes			-\$189
	To reflect current Personal and Real Property Tax for utility property		-\$189	

Accounting Schedule: 2 Sponsor: Dana Eaves Page: 1 of 2

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Expense Adjustment Schedule - Water

<u>A</u> Expense Adj Number	B Adjustment Description	C D E Account Adjustment Total Number Amount Adjustment
W-53	Sales Tax	
	To reflect the elemination of sales tax from expense level MU is not subject to sales tax	-\$10
	Total Expense Adjustments	-\$197

Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Revenue Schedule - Water

Account	<u>.</u>	Company/	₽	, <b>Ē</b>	E	Ē
Line Number Number (Optional)	Revenue Description	Test Year Amount	Adjustment Number	Jurisdictional Adjustments	Jurisdictional Allocation	Adjusted Jurisdictional
Rev-1	ANNUALIZED REVENUES					
Rev-2	Annualized Rate Revenues	\$12,379	Rev-2	\$519	100.00%	\$12,898
Rev-3	Miscellaneous Revenues	\$0	Rev-3	\$0	100.00%	\$0
Rev-4	TOTAL ANNUALIZED REVENUES	\$12,379		\$519		\$12,898

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Revenue Adjustment Schedule - Water

<u>A</u> Revenue Adj Number	<u>B</u> Adjustment Description	<u>C</u> Account Number	<u>D</u> Adjustment Amount	<u>E</u> Total Adjustment
	,			
Rev-2	Annualized Rate Revenues			\$519
	1. To Annualize Rate Revenues		\$519	
Rev-3	Miscellaneous Revenues			\$0.
	1. To Annualize Miscellaneous Revenues		\$0	
	Description		\$0	
	Description		\$0	
	Total Revenue Adjustments			\$519

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Rate Revenue Feeder Schedule - Water

			1120.000.00	
Line Number	<u>A</u> Description	Residential 5/8"  B C C Amount Amo		<u>E</u> Amount
1	Customer Charge Revenues:			:
2	Customer Number	54	102	
3	Bilis Per Year		12	
4	Customer Bills Per year	648	1,224	
5	Current Customer Charge	\$7.82	\$6.26	
6	Annualized Customer Charge Revenues		55,067	\$7,662
7	Commodity Charge Revenues:			
8	Total Gallons Sold	0	0	
9	Less: Base Gallons Included In Customer Charge	0	0	
10	Commodity Gallons	0	0	
11	Block 1, Commodity Gallons per Block	0 .	0 .	
12	Block 1, Number of Commodity Gallons per Unit	0	0	
13	Block 1, Commodity Billing Units	0.00	0.00	
14	Block 1, Existing Commodity Charge	\$0.00	\$0.00	
15	Block 1, Annualized Commodity Charge Rev.		\$0	\$0

Commodity Billing Units are based on the number of commodity gations applicable to each block, divided by the tariff usage rate gations (e.g. for tariff rate of \$2.50 per 1,000 gations of usage, the commodity gations for that rate would be divided by 1,000 to arrive at the number of commodity billing units.

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Rate Revenue Feeder Schedule - Water

Line Number	A Description	Commercia 2" F Amount An	G nount	H Amount	al <u>[]</u> Amount
1	Customer Charge Revenues:				
2	Customer Number	1 1		157	
3	Bills Per Year	12			
4	Customer Bills Per year	12		1,884	
5	Current Customer Charge	\$14.06			
6	Annualized Customer Charge Revenues		\$169		\$12,898
7	Commodity Charge Revenues:				
8	Total Gallons Sold	o	j	0	
9	Less: Base Gallons included in Customer Charge	0		0	
10	Commodity Gallons	0		0	
11	Block 1, Commodity Gallons per Block	0			
12	Block 1, Number of Commodity Gallons per Unit	0			
13	Block 1, Commodity Bliffing Units	0.00			
14	Block 1, Existing Commodity Charge	\$0.00			
15	Block 1, Annualized Commodity Charge Rev.		\$0		\$0
116	Total Annualized Water Rate Revenues	J	\$169	<u> </u>	\$12,898

Commodity Billing Units are based on the number of commodity gallons applicable to each block, divided by the tariff usage rate gallons (e.g. for tariff rate of \$2.50 per 1,000 gallons of usage, the commodity gallons for that rate would be divided by 1,000 to arrive at the number of commodity billing units.

# Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Miscellaneous Revenues Feeder - Water



3 Total Miscellaneous Revenues

\$0

Accounting Schedule: 4-2 Sponsor: Dana Eaves

Page: 1 of 1

	A	<u> </u>		<u>C</u>	D	E E	E
		Account					0
Line Number	Description	Number (Optional)		Staff Annualized	Customer Charge	Commodity	Percentage Rate
Muttibet	Description	(Optional)		Amuanzeu	- Charge	Commodity -	Nave
Rev-1	ANNUALIZED REVENUES						
Rev-2	Annualized Rate Revenues		(1)	\$12,898			
Rev-3	Miscellaneous Revenues		(1) _	\$0			
Rev-4	TOTAL ANNUALIZED REVENUES			\$12,898			
1	OPERATIONS EXPENSES		(2)				
. 2	Management Salary (1)		(-/	\$0	\$0	. \$0	0.00%
3	Operators Salary/Contract Services (1)			\$3,967	\$0	•	0.00%
4	Electricity-(Pumping)			\$2,362	\$0	\$2,362	0.00%
5	Purchased Power - Propane			\$0	\$0	\$0	0.00%
6	Chemicals-(Chlorine)			\$0	\$0		0.00%
7	TOTAL OPERATIONS EXPENSE			\$6,329	\$0	\$6,329	
8	MAINTENANCE EXPENSES				**		0.000
9	Outside Services Employed (1)			\$0	\$0		0.00%
10 11	Material and Supplies			\$0 \$0	\$0 \$0		0.00% 0.00%
12	Vehical Expense - Fuel Misc. Supplies			\$0 \$0	\$0 \$0	,	0.00%
13	System Maintenance			\$0 \$0	\$0 \$0	• -	0.00%
14	Repair & Maintenance			\$0	\$0	•	0.00%
15	Repair & Maint. Road Cut Repairs			\$0	\$0		0.00%
16	Meters and Supplies			\$0	\$0	•	0.00%
17	Misc Maintenance Expense			\$0	\$0		0.00%
18	TOTAL MAINTENANCE EXPENSE		_	\$0	\$0		
19	CUSTOMER ACCOUNT EXPENSE						
20	Meter Reading			\$0	\$0		0.00%
21	Accounting Fees			\$150	\$0		0.00%
22	Legal Fees			\$0	\$0	-	0.00%
23	Billing & Collections			\$1,487	\$0		0.00%
24 25	Office Supplies			\$10	\$0 \$0		0.00%
25 26	Postage Customer Refunds	,		\$0 \$19	\$0 \$0		0.00% 0.00%
27	Uncollectible Accounts			\$0	\$0 \$0		0.00%
28	TOTAL CUSTOMER ACCOUNT EXPENSE		_	\$1,666	\$0		0.00%
29	ADMINISTRATIVE & GENERAL EXPENSES						
30	Administration & General Salary (1)			\$0	\$0	\$0	0.00%
31	Office Utilities			\$0	\$0	\$0	0.00%
32	Telephone - Cell Phone			\$0	\$0		0.00%
33	Vehicle Insurance			\$0	\$0		0.00%
34	Vehicle Expense			\$0	\$0	\$0	0.00%
35	Medical Insurance			\$0	\$0	\$0	0.00%
36	Property & Liability Insurance			\$0	\$0	\$0	0.00%
37	Dues and Donations			\$0	\$0 \$0	\$0 \$0	0.00%
38 39	Building Rent			\$0 \$0	\$0 \$0		0.00%
39 40	Training Receivership Fees - Cover				\$0 \$0		0.00% 0.00%
40 41	Other Misc. Expenses			\$4,395 \$21	\$0 \$0		0.00%
42	TOTAL ADMINISTRATIVE AND GENERAL			\$4,416	\$0 \$0		0.00%
43	OTHER OPERATING EXPENSES						
44	MO DNR Fees			\$0	\$0	\$0	0.00%
45	PSC Assessment			\$90	\$0		0.00%
46	Corporate Registration			\$0	\$0	\$0	0.00%
47	Amortization Expense			\$0	\$0	\$0	0.00%
48	Depreciation		_	\$93	\$0	\$93	0.00%
49	TOTAL OTHER OPERATING EXPENSES			\$183	\$0	\$183	
50 51	TAXES OTHER THAN INCOME				**	**	0.000
51 52	Real & Personal Property Taxes Payroll Taxes			\$0 \$0	\$0 \$0		0.00% 0.00%
JE	r uyrun 1 daga			ĐU	₽U	ĐŪ	0.00%

## Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Rate Design Schedule - Water

j	Δ	Account	<u>c</u>	<u>D</u>	E	
Line Number	Description	Number (Optional)	Staff Annualized	Customer Charge	Commodity	Percentage Rate
53	Sales Tax		\$0	\$0	\$0	0.00%
54	TOTAL TAXES OTHER THAN INCOME	•	\$0	\$0	\$0	
55	TOTAL OPERATING EXPENSES		\$12,594	\$0	\$12,594	
56	Interest Expense	(3)	\$161	\$0	\$161	0.00%
57	Return on Equity	(3)	\$251	\$0	\$251	0.00%
58	Income Taxes	(3)	\$62	\$0	\$62	0.00%
59	TOTAL INTEREST RETURN & TAXES	٠ .	\$474	\$0	\$474	
60	TOTAL COST OF SERVICE		\$13,068	\$0	\$13,068	
61	Less: Miscellaneous Revenues		\$0	\$0	\$0	0.00%
62	COST TO RECOVER IN RATES		\$13,068	\$0	\$13,068	
63	INCREMENTAL INCREASE IN RATE REVENUES		\$170			
64	PERCENTAGE OF INCREASE		1.32%			
65	REQUESTED INCREASE IN REVENUES		\$0			

<sup>(1)</sup> From Revenue Schedule
(2) From Expense Schedule
(3) From PreTax Rate of Return Schedule, Rate Base & Return Schedule

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Rate of Return Including Income Tax - Water

::			<b>B</b>	formulas
1	State Income Tax Rate Statutory / Effective	6.25% (2)	5.81%	(1 - (B2 x .5)) x A1
2	Federal Income Tax Rate Statutory / Effective	14.92% (1) & (2)	14.05%	(1 - B1) x A2
3	Composite Effective Income Tax Rate		19.86%	B1 + B2
4	Equity Tax Factor		1.2479	1 / (1-B3)
5	Recommended Weighted Rate of Return on Equity - Common and Preferred		5.34%	From Capital Structure Sched
6	Weighted Rate of Return on Equity Including Income Tax		6.66%	B4 x B5
7	Recommended Weighted Rate of Return on Debt - Long-Term and Short-Term	_	3.43%	From Capital Structure Sched
8	Total Weighted Rate of Return Including Income Tax		10.09%	B6+B7
		To Rate	e Base Sched	lule
(1)	If Sub-Chapter S Corporation, Enter Y:	Equity Income Required & Preliminary Federal Tax	\$295	
	Tax Rate Table	•		

Net Inco	me Range			
Start	End	Tax Rate	Amount in Range	Tax on Rang
\$0	\$50,000	15.00%	\$295	\$4
\$50,001	\$75,000	25.00%	\$0	•
\$75,001	\$100,000	34.00%	\$0	\$
\$100,001	\$335,000	39.00%	\$0	\$
\$335,001	\$9,999,999,999	34.00%	\$0	•
			\$295	\$4
			Consolidated Tax Rate:	
			Average Tax Rate:	0.149

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Rate Base Required Return on Investment Schedule - Water

Line Number	A Rate Base Description	Dollar Amount	
1	Plant in Service	\$4,715	From Plant Schedule
2	Less Accumulated Depreciation Reserve	\$15	From Depreciation Reserve Schedule
3	Net Plant in Service	\$4,700	
4	Other Rate Base Items:	\$0	
	Contribution in Ald of Construction	\$0	
	CIAC Depreciation	\$0	
5	Total Rate Base	\$4,700	
6	Total Weighted Rate of Return Including Income Tax	10.09%	From PreTax Return & Taxes Schedule
7	Required Return & Income Tax	\$474	

#### Missouri Utilitles, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Capital Structure Schedule - Water

Line Number	A Description	<u>B</u> Dollar Amount	C Percentage of Total Capital Structure	Embedded Cost of Capital	Weighted Cost of Capital
1	Common Stock	\$51	51.00%	10.47%	5.340%
2	Other Security-Non Tax Deductible	\$0	0.00%	0.00%	0.000%
3	Preferred Stock	. \$0	0.00%	0.00%	0.000%
4	Long Term Debt	\$49	49.00%	7.00%	3.430%
5	Short Term Debt	\$0	0.00%	0.00%	0.000%
6	Other Security-Tax Deductible	\$0	0.00%	0.00%	0.000%
7.	TOTAL CAPITALIZATION	\$100	100.00%	*	8.770%

To PreTax Return Rate Schedule

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Plant In Service - Water

	A	B	<u>c</u>	D	Ē	E	<u>G</u>
Line	Account #		Total	Adjustment		Jurisdictional	Adjusted
Number	(Optional)	Plant Account Description	Plant	Number	Adjustments	Allocation	Jurisdictional
1		INTANGIBLE PLANT					
2	301.000	Organization	\$1,000			100.00%	\$1,000
3	302.000	Franchises	\$0			100.00%	\$0
4		TOTAL INTANGIBLE PLANT	\$1,000		\$0		\$1,000
5		SOURCE OF SUPPLY PLANT				400.000	••
6	310.000	Land & Land Rights SP	\$0		40 745	100.00%	\$0
7	311.000	Structures & Improvements - SSP	\$0 ***	P-7	\$3,715	100.00% 100.00%	\$3,715
8	312.000	Collection & Impounding Reservoirs	\$0 ***			100.00%	\$0 \$0
9	313.000	Lake, River & Other Intakes	\$0 *0			100.00%	\$0 \$0
10	314.000	Wells & Springs Infiltration Galleries & Tunnels	\$0 \$0			100.00%	\$0 \$0
11	315.000		•			100.00%	\$0 \$0
12	316.000	Supply Mains	\$0 \$0		\$3,715	100.00%	\$3,715
13		TOTAL SOURCE OF SUPPLY PLANT	ĐU		\$3,715		\$3, <i>1</i> 13
14		PUMPING PLANT				100.000/	**
15	321.000	Structures & Improvements - PP	\$0			100.00%	\$0
16	325.000	Electric Pumping Equipment	\$0			100.00%	\$0
.17	326.000	Diesel Pumping Equipment	\$0			100.00% 100.00%	\$0
18 19	328.000	Other Pumping Equipment TOTAL PUMPING PLANT	\$0 \$0		\$0	100.00%	\$0 \$0
		WATER TOTATION OF ANIT					
20	000 000	WATER TREATMENT PLANT	ėn.			100.00%	¢n.
21	330.000	Land & Land Rights-WTP	\$0 *0			100.00%	\$0 en
22	331.000	Structures & Improvements - WTP	\$0			100.00%	\$0
23 24	332.000	Water Treatment Equipment TOTAL WATER TREATMENT PLANT	\$0 \$0		\$0	100.00%	\$0 \$0
			·				
25		TRANSMISSION & DISTRIBUTION PLANT				400.000	
26	340.000	Land & Land Rights-T&D	\$0			100.00%	\$0
27	341.000	Structures & Improvements - T&D	\$0			100.00%	\$0
28	342.000	Distribution Reservoirs & Standpipes	\$0			100.00%	\$0
29	344.000	Fire Mains	\$0		•	100.00%	\$0
30	345.000	Services	\$0			100.00%	\$0
31	343.000	Transmission & Distribution Mains	\$0			100.00%	\$0
32	346.000	Meters- Bronze Chamber	\$0			100.00%	\$0
33	346.000	Meters- Plastic Chamber	\$0			100.00%	\$0
34	347.000	Meter Installations- Bronze	\$0			100.00%	\$0 \$0
35	347.000	Meter Installations- Plastic	\$0 \$0			100.00% 100.00%	\$0 \$0
36	348.000	Other Transmission & Distribution Plant				100.00%	
37 38	349.000	Hydrants TOTAL TRANS. & DISTRIBUTION PLANT	<del>\$0</del>		\$0	100.00%	\$0 \$0
39		GENERAL PLANT					
39 40	370.000		en			100.00%	\$0
40 41	370.000 371.000	Land & Land Rights-GP Structures & Improvements - GP	\$0 \$0			100.00%	\$0 \$0
42	371.000 372.000	Office Furniture & Equipment	\$0 \$0			100.00%	\$0 \$0
43	372.000	Office Computer Equipment	\$0 \$0			100.00%	\$0
44	373.000	Transportation Equipment - GP	\$0 \$0			100.00%	\$0 \$0
45	379.000	Other General Equipment	\$0 \$0			100.00%	\$0
46	394.000	Tools, Shop & Garage Equipment	. \$0			100.00%	\$0
47	396.000	Power Operated Equipment	\$0	-		100.00%	\$0
48	398.000	Miscellaneous Equipment	\$0 \$0			100.00%	\$0
49	J30.000	TOTAL GENERAL PLANT	\$0		\$0	140.00 /8	\$0
50		TOTAL PLANT IN SERVICE	\$1,000		\$3,715		\$4,715

Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Plant In Service - Water

A B C D E F G

[Line] Account # Jurisdictional Adjusted

Number (Optional) Plant Account Description Plant Number Adjustments Allocation Jurisdictional

# Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Schedule of Adjustments for Plant in Service - Water

A Plant Adjustment Number Plant In Service Adjustment Description	C D E  Account Adjustment Total  Number Amount Adjustment
P-7 Structures & Improvements - SSP  To reflect repair of the well house by Thomas Construction	\$3,715 \$3,715

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Accumulated Depreciation Reserve - Water

Line	Account	<u>B</u> ,	C Total	<u>D</u> Adjustment	E	<u>F</u> Jurisdictional	<u>G</u> Adjusted
Number]	Number	Depreciation Reserve Description	Reserve	Number	Adjustments	Allocation	Jurisdictional
1		INTANGIBLE PLANT					
2	301.000	Organization	\$0			100.00%	\$0
3	302.000	Franchises	\$0			100.00%	\$0
4		TOTAL INTANGIBLE PLANT	\$0		\$0	,	\$0
5		SOURCE OF SUPPLY PLANT					
6	310.000	Land & Land Rights SP	\$0			100.00%	\$0
· <b>7</b>	311.000	Structures & Improvements - SSP	\$0	R-7	\$15	100.00%	\$15
8	312.000	Collection & Impounding Reservoirs	\$0			100.00%	\$0
9	313.000	Lake, River & Other Intakes	\$0			100.00%	\$0
10	314.000	Wells & Springs	\$0			100.00%	\$0
11	315.000	Infiltration Galleries & Tunnels	\$0			100.00%	\$0
12	316.000	Supply Mains	\$0			100.00%	\$0
13		TOTAL SOURCE OF SUPPLY PLANT	\$0		\$15		\$15
14		PUMPING PLANT	•			400.000/	
15	321.000	Structures & Improvements - PP	\$0			100.00%	\$0
16	325.000	Electric Pumping Equipment	\$0			100.00%	\$0
17	326.000	Diesel Pumping Equipment	\$0			100.00%	<b>\$</b> 0
18	328.000	Other Pumping Equipment	\$0			100.00%	\$0
19		TOTAL PUMPING PLANT	\$0		\$0		\$0
20		WATER TREATMENT PLANT					
21	330.000	Land & Land Rights-WTP	\$0			100.00%	\$0
22	331.000	Structures & Improvements - WTP	\$0			100.00%	\$0
23	332.000	Water Treatment Equipment	\$0			100.00%	\$0
24		TOTAL WATER TREATMENT PLANT	\$0		\$0		\$0
25		TRANSMISSION & DISTRIBUTION PLANT					
26	340.000	Land & Land Rights-T&D	\$0			100.00%	\$0
27	341.000	Structures & Improvements - T&D	\$0			100.00%	\$0
28	342.000	Distribution Reservoirs & Standpipes	\$0			100.00%	\$0
29	344.000	Fire Mains	\$0			100.00%	\$0
30	345.000	Services	\$0			100.00%	\$0
31	343.000	Transmission & Distribution Mains	\$0			100.00%	\$0
32	346.000	Meters- Bronze Chamber	\$0			100.00%	\$0
33	346.000	Meters- Plastic Chamber	\$0			100.00%	\$0
34	347.000	Meter Installations- Bronze	\$0			100.00%	\$0
35	347.000	Meter Installations- Plastic	\$0			100.00%	\$0
36	348.000	Other Transmission & Distribution Plant	\$0			100.00%	\$0
37 38	349.000	Hydrants TOTAL TRANS. & DISTRIBUTION PLANT	\$0 \$0		\$0	100.00%	\$0 \$0
			·		·		
39 40	370.000	GENERAL PLANT Land & Land Rights-GP	\$0			100.00%	\$0
41	371.000	Structures & Improvements - GP	\$0			100.00%	\$0
42	371.000	Office Furniture & Equipment	\$0			100.00%	\$0
43	J. 2.000	Office Computer Equipment	\$0			100.00%	. \$0
44	373.000	Transportation Equipment - GP	\$0			100.00%	\$0
45	379.000	Other General Equipment	\$0			100.00%	\$0
46	394.000	Tools, Shop & Garage Equipment	\$0			100.00%	<b>\$</b> 0
47	396.000	Power Operated Equipment	\$0			100.00%	\$0
48	398.000	Miscellaneous Equipment	\$0			100.00%	\$0
49		TOTAL GENERAL PLANT	\$0		\$0		

Accounting Schedule: 11 Sponsor: Dana Eaves Page: 1 of 2

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Accumulated Depreciation Reserve - Water

Line Account Depreciation Reserve Description Reserve Number Adjustments Allocation Juris	G djusted sdictional
50 TOTAL DEPRECIATION RESERVE \$0 \$15	\$15

To Rate Base Schedule

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008

#### Schedule of Adjustments for Accumulated Depreciation Reserve - Water

Adjustment Number	Accumulated Depreciation Reserve Adjustments Description	Account Number	Adjustment Adjustr Amount Amo	5 a
R-7	Structures & Improvements - SSP	311.000		\$
			\$15	

Accounting Schedule: 12 Sponsor: Dana Eaves Page: 1 of 1

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Depreciation Expense - Water

1	Plant Account Description	Jurisdictional .	Rate	xpense
2 301.000 3 302.000 4 5 6 310.000 7 311.000 8 312.000 9 313.000 10 314.000 11 315.000 12 316.000 13 14 15 321.000 16 325.000 17 326.000 18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 347.000 34 347.000 35 347.000 36 348.000 37 349.000	INTANGIBLE PLANT		,	
3 302.000 4 5 6 310.000 7 311.000 8 312.000 9 313.000 10 314.000 11 315.000 12 316.000 13 14 15 321.000 16 325.000 17 326.000 18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Organization	\$1,000	0.00%	\$0
5 6 310.000 7 311.000 8 312.000 9 313.000 10 314.000 11 315.000 12 316.000 13  14 15 321.000 16 325.000 17 326.000 18 328.000 19  20 21 330.000 22 331.000 23 332.000 24  25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Franchises	\$0	0.00%	\$0
6 310.000 7 311.000 8 312.000 9 313.000 10 314.000 11 315.000 12 316.000 13  14 15 321.000 16 325.000 17 326.000 18 328.000 19  20 21 330.000 22 331.000 23 332.000 24  25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	TOTAL INTANGIBLE PLANT	\$1,000		\$0
7 311.000 8 312.000 9 313.000 10 314.000 11 315.000 12 316.000 13 316.000 13 325.000 17 326.000 18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 347.000 34 347.000 36 348.000 37 349.000	SOURCE OF SUPPLY PLANT			
8 312.000 9 313.000 10 314.000 11 315.000 12 316.000 13  14 15 321.000 16 325.000 17 326.000 18 328.000 19  20 21 330.000 22 331.000 23 332.000 24  25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Land & Land Rights SP	\$0	0.00%	\$0
9 313.000 10 314.000 11 315.000 12 316.000 13 316.000 13 321.000 16 325.000 17 326.000 18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 24 341.000 28 342.000 29 344.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Structures & Improvements - SSP	\$3,715	2.50%	\$93
10	Collection & Impounding Reservoirs	\$0	0.00%	\$0
11 315.000 12 316.000 13 14 15 321.000 16 325.000 17 326.000 18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Lake, River & Other Intakes	\$0	0.00%	\$0
12 316.000 13  14 15 321.000 16 325.000 17 326.000 18 328.000 19  20 21 330.000 22 331.000 23 332.000 24  25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Wells & Springs	\$0	1.67%	\$0
13  14  15  321.000  16  325.000  17  326.000  18  328.000  19  20  21  330.000  22  331.000  23  332.000  24  25  26  340.000  27  341.000  28  342.000  29  344.000  30  345.000  31  343.000  32  346.000  34  347.000  35  347.000  36  348.000  37  349.000	Infiltration Galleries & Tunnels	\$0	0.00%	\$0
14 15 321.000 16 325.000 17 326.000 18 328.000 19  20 21 330.000 22 331.000 23 332.000 24  25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Supply Mains	<u> </u>	0.00%	\$0
15 321.000 16 325.000 17 326.000 18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 347.000 34 347.000 35 347.000 36 348.000 37 349.000	TOTAL SOURCE OF SUPPLY PLANT	\$3,715		\$93
16 325.000 17 326.000 18 328.000 19 20 21 330.000 21 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 347.000 34 347.000 35 347.000 36 348.000 37 349.000	PUMPING PLANT			
17 326.000 18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Structures & Improvements - PP	<b>\$0</b>	0.00%	\$0
18 328.000 19 20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Electric Pumping Equipment	\$0	10.00%	\$0
19 20 21	Diesel Pumping Equipment	\$0	0.00%	\$0
20 21 330.000 22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Other Pumping Equipment	\$0	0.00%	\$0
21       330.000         22       331.000         23       332.000         24       25         26       340.000         27       341.000         28       342.000         29       344.000         30       345.000         31       343.000         32       346.000         33       346.000         34       347.000         35       347.000         36       348.000         37       349.000	TOTAL PUMPING PLANT	\$0		\$0
22 331.000 23 332.000 24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	WATER TREATMENT PLANT			*-
23 332.000 24  25 26 340.000 27 341.000 28 342.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Land & Land Rights-WTP	\$0	0.00%	\$0
24 25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Structures & Improvements - WTP	\$0	0.00%	\$0
25 26 340.000 27 341.000 28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Water Treatment Equipment	\$0	5.00%	\$0
26       340.000         27       341.000         28       342.000         29       344.000         30       345.000         31       343.000         32       346.000         33       346.000         34       347.000         35       347.000         36       348.000         37       349.000	TOTAL WATER TREATMENT PLANT	\$0		\$0
27     341.000       28     342.000       29     344.000       30     345.000       31     343.000       32     346.000       33     346.000       34     347.000       35     347.000       36     348.000       37     349.000	TRANSMISSION & DISTRIBUTION PLANT			**
28 342.000 29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Land & Land Rights-T&D	\$0	0.00%	\$0
29 344.000 30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Structures & Improvements - T&D	\$0	10.00%	\$0
30 345.000 31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Distribution Reservoirs & Standpipes	\$0	2.50%	\$0
31 343.000 32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Fire Mains	\$0	20.00%	\$0
32 346.000 33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Services	\$0	10.00%	\$0
33 346.000 34 347.000 35 347.000 36 348.000 37 349.000	Transmission & Distribution Mains	<b>\$0</b>	2.90%	\$0
34 347.000 35 347.000 36 348.000 37 349.000	Meters- Bronze Chamber	<b>\$0</b>	10.00%	\$0 \$0
35 347.000 36 348.000 37 349.000	Meters- Plastic Chamber	\$0	0.00%	\$0
36 348.000 37 349.000	Meter Installations- Bronze	\$0	0.00%	\$0
37 349.000	Meter Installations- Plastic	\$0 *0	0.00%	\$0 \$0
	Other Transmission & Distribution Plant	\$0 \$0	0.00%	\$0 \$0
38	Hydrants TOTAL TRANS. & DISTRIBUTION PLANT	<u> </u>	0.00%	\$0 \$0
39	GENERAL PLANT			
40 370.000	Land & Land Rights-GP	\$0	0.00%	s \$0

Accounting Schedule: 13 Sponsor: Dana Eaves Page: 1 of 2

#### Missouri Utilities, Inc Informal Rate/Certificate Case Tracking Number WR-2009-0150 Test Year Ending 06-30-2008 Depreciation Expense - Water

	<b>A</b>	<b>B 3</b>	N	<u>D</u>	<u>E</u>
Line	Account		Adjusted 🕺 🕏	epreciation > De	preciation
Number	Number	Plant Account Description	Jurisdictional	Rate • E	xpense
41	371.000	Structures & Improvements - GP	\$0	0.00%	\$0
42	372.000	Office Furniture & Equipment	\$0	14.30%	\$0
43		Office Computer Equipment	\$0	20.00%	\$0
44	373.000	Transportation Equipment - GP	\$0	0.00%	\$0
45	379.000	Other General Equipment	\$0	0.00%	\$0
46	394.000	Tools, Shop & Garage Equipment	\$0	14.29%	\$0
47	396.000	Power Operated Equipment	\$0	6.70%	\$0
48	398.000	Miscellaneous Equipment	\$0	10.00%	\$0
49		TOTAL GENERAL PLANT	\$0		\$0
50	· · · · · · · · · · · · · · · · · · ·	Total Depreciation	\$4,715		\$93

## Agreement Attachment D

Rate Design Worksheet

### **MISSOURI UTILITIES**

### **Development of Tariffed Rates-Water**

Agreement is to increase currently tariffed rates by a percentage equal to the agreed-upon overall revenue increase divided by the revenues generated by the currently tariffed rates.

Revenues Generated by Current Tariffed Rates	\$	12,898
Agreed-Upon Overall Revenue Increase	\$	170
Percentage Increase Needed	1	.316%

Metered Customer Rates								
Customer Type	S	urrent ervice harge	S	oposed ervice harge	U	irrent sage Rate	U	posed sage Rate
Mobile Home & Apartments	\$	6.26	\$	6.34	\$	1.04	\$	1.05
Residential	\$	7.82	\$	7.92	\$	1.04	\$	1.05
Commercial	\$	14.06	\$	14.24	\$	1.04	\$	1.05

# Agreement Attachment E Billing Comparison Worksheet

### **MISSOURI UTILITIES**

## Residential Customer Bill Comparison-Water

Rates for 5/8" Meter						
Current Base	Proposed Base	Current	Proposed			
Customer Charge	Customer Charge	Usage Rate	Usage Rate			
\$6.26	\$6.34	\$1.04	\$1.05			

current service charge is monthly charge usage rate is per 1,000 gallons used

#### **MONTHLY BILL COMPARISON**

\$	6.26
	6.24
\$	12.50
\$	6.34
	6.32
	12.66
Ψ	12.00
\$0.08	
1.32%	
đ	.00
\$0.08 1.32%	
	1.32%
\$	0.16
1	.32%
	\$ \$ \$

# Agreement Attachment F Schedule of Depreciation Rates

# MISSOURI UTILITIES COMPANY DEPRECIATION RATES

### (WATER)

WR-2009-0150 Attachment F

ACCOUNT NUMBER	ACCOUNT	DEPRECIATION RATE %	AVERAGE SERVICE LIFE (YEARS)	<u>NET</u> SALVAGE
341	Structures & Improvements	2.5%	40	0%
344	Fire Mains	2.0%	50	0%
345	Services	2.5%	40	0%

# Agreement Attachment G EMSD Report

#### REPORT OF CUSTOMER SERVICE AND BUSINESS OPERATIONS REVIEW

**Engineering and Management Services Department** 

**Small Company Rate Increase Request** 

Case Nos: WR-2009-0150 and SR-2009-0153

**Missouri Utilities Company** 

Missouri Utilities Company (Missouri Utilities or Company) filed a rate increase request on October 23, 2008, for water and sewer service it provides in its Missouri service area near Sedalia, Missouri. The Engineering and Management Services Department (EMSD) staff initiated an informal review of customer service processes, procedures, and practices at Missouri Utilities in December 2008. This customer service review was done in conjunction with the Company's rate increase request. Prior to on-site interviews, the EMSD staff examined Company tariffs, annual reports, Missouri Public Service Commission (Commission) complaint records, and other documentation related to the Company's customer service operations.

The purpose of the Engineering and Management Services Department is to promote and encourage efficient and effective utility management. This purpose contributes to the Commission's overall mission to ensure that customers receive safe and adequate service at a reasonable cost, while providing utilities the opportunity to earn a fair return on their investment.

The objectives of this review were to document and analyze the management control processes, procedures, and practices used by the Company to ensure that its customers' service needs are met and to make recommendations, where appropriate, by which the Company may improve the quality of services provided to its customers. The findings of this review also provide the Commission with information regarding the Company's customer service operations.

The scope of this review focused on processes, procedures, and practices related to:

- Meter Reading
- Customer Billing
- Credit and Collections
- Complaints and Inquiries
- Customer Communication

This report contains the results of the EMSD staff's review.

#### **Overview**

Missouri Utilities Company was certificated to provide water and sewer service on December 24, 1992. Mr. Gary Cover, an attorney with an office in Clinton, Missouri, was appointed as Receiver to manage the Company in September 2006. The Company has approximately 47 customers that are responsible for water and sewer service at 152 locations. Some customers are responsible for a group of mobile homes or apartments that serve multiple families. The business office for Missouri Utilities is located at the business location of Show Me Real Estate Agency in Sedalia, Missouri. Local business office hours are 8:00 – 3:00, Monday, Tuesday, Thursday, and Friday. Customers have 24-hour, 7-day access to Company personnel by calling a telephone number provided on the bill.

Missouri Utilities' staffing includes Mr. Cover, an outside contractor, and an office employee of Show Me Real Estate Agency. Mr. Cover has overall responsibility for policy development and general problem solving. The outside contractor's primary responsibilities include daily system checks, chlorination, collecting samples for monthly water tests, routine maintenance, and responding to customer emergency calls. The office employee is responsible for business office functions including taking new service applications, maintaining customer account records, posting customer bill payments, and responding to customer inquiries and complaints.

Company personnel anticipate minimal future growth in the number of customers served by the Company. Applications for new service are typically from customers moving into existing homes. Customers may call the Company with questions about rules and procedures associated with the provision of service; however, the Company has not prepared written information documenting the rights and responsibilities of the Company and its customers.

#### **Meter Reading**

All customers receive service at an unmetered, flat monthly rate. Consequently, no meters are read. The Company stated that there have been no problems with theft of water service.

#### **Customer Billing**

The Company uses an Excel spreadsheet to track customers' account information. A Word file is used to prepare and print customer bills. Company personnel stated that bills are usually mailed on or shortly after the 22nd of the month and are due on the 20<sup>th</sup> of the month.

Customers' water bills are based on a monthly flat rate of \$6.26 per month for mobile homes and apartments and \$7.82 for single family units. Customers' sewer bills are based on a monthly flat rate of \$6.05 for mobile homes and apartments and \$7.51 for single family units. Customers may either mail their bill payments or pay them in person at the Company business office.

#### **Credit and Collections**

The Company informed the EMSD staff that it does not utilize a customer application form for customers to complete when initiating service with it, although required by its tariff, and that it is typically informed by the tenant or the property owner of name changes to service locations. The Company does not collect any customer deposit. The Company was provided information from the previous owner that it possibly had collected deposits from three customers, but the deposit funds were not provided by the owners to the Company.

The EMSD staff was informed by the Company that it does not charge a late charge to delinquent paying accounts; the Company stated that approximately 90% of its accounts pay prior to the delinquent date. The Company adds any balances due to the current month's bill.

After three months of nonpayment, accounts are forwarded to the Company's Receiver for collection. The Company's Receiver stated that collection letters for past due accounts are mailed on his laws firm's stationery; these letters are mailed irregularly. A copy of the Receiver's collection letter is shown on the following page. The Company indicated that it had disconnected for nonpayment no customers in 2006, one customer in 2007 and one customer in 2008. The EMSD staff was informed that the Company does not have the ability to disconnect for nonpayment at all of its locations.

The Company received two returned checks during 2007. The returned checks are provided to the Company's Receiver; the Receiver charges the account a \$25.00 returned check charge and mails a letter requesting payment in full. The \$25.00 returned check fee is not included in the Company's tariff; the Commission's Water and Sewer Department will address

this matter during its revision of the Company's tariffs. The Company's bad debt write-offs are shown in the table below:

Bad Debt Write-Offs				
2006	\$248.77			
2007	\$312.40			
2008	\$61.32			

Source: Missouri Utilities Company

#### **Complaints and Inquiries**

Customers with questions or concerns may call the Company contact number appearing on the bill. Business office personnel respond to customer contacts; however, customer complaints and inquiries are not documented. Mr. Cover is occasionally involved in responding to customer concerns.

A review of Commission complaint/inquiry records for the past three years showed three customer contacts in 2006, one in 2007, and one in 2008. The three contacts in 2006 included two sewer customer complaints about billing and one complaint about sewer rates. In 2007, there was one inquiry about water service. The customer contact in 2008 was a billing complaint about water service.

#### **Customer Communication**

The Company occasionally communicates to customers by incorporating notes on customers' bills. Letters are used to notify customers about rate case activity. Mr. Cover stated that, occasionally, he corresponds with a customer by e-mail.

#### Findings, Conclusions, and Recommendations

The following discussion presents a summary of the findings, conclusions, and recommendations pertaining to the Company's customer service operations. The information presented in this section focuses on the following issues that require Company management's attention:

- Customer Rights and Responsibilities Documentation
- Customer Applications
- Delinquent Accounts
- Complaint and Inquiry Documentation

#### **Customer Rights and Responsibilities Documentation**

The Company has not prepared written information documenting the rights and responsibilities of the Company and its customers. The development of such information and its prominent display and availability to customers is required by Commission Rule 4 CSR 240-13.040(3) which states:

A utility shall prepare, in written form, information which in layman's terms summarizes the rights and responsibilities of the utility and its customers in accordance with this chapter. . . This written information shall be displayed prominently, and shall be available at all utility office locations open to the general public, and shall be mailed or otherwise delivered to each residential customer of the utility if requested by the customer. The information shall be delivered or mailed to each new customer of the utility upon the commencement of service and shall be available at all times upon request.

The availability of written information would provide useful facts relating to billing procedures, payment requirements, customer deposits, discontinuance of service, inquiries and complaints, and access to the Company, Commission, and the Office of the Public Counsel. Written information would be a valuable educational resource for new and existing customers.

#### THE EMSD STAFF RECOMMENDS THAT COMPANY MANAGEMENT:

Develop and distribute to all current and future customers written information specifying the rights and responsibilities of the Company and its customers. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. WR-2009-0150. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. SR-2009-0153.

#### **Customer Applications**

The Company does not collect a signed customer applications from its customers. Applications for Service are addressed in the Company's tariff. Sheet No. 10, Rule 4, (a) states:

A written application for service, signed by the customer, stating the type of service required and accompanied by any other pertinent information, will be required from each customer before service is provided to any unit. Every customer, upon signing an application for any service rendered by the Company, or upon taking of service, shall be considered to have expressed consent to the Company's rate and rules.

The customer application should include the customer's signature that the customer agrees to abide by the Company's rates, rules and regulations and state statutes and the date the document was signed. The signed and dated customer application would provide Missouri Utilities Company more leverage to collect monies owed should the need arise.

#### THE EMSD STAFF RECOMMENDS THAT COMPANY MANAGEMENT:

Require a signed customer application prior to service being provided by the Company as provided in its tariff. The Company's customer application shall include the date and the customer's signature indicating that the customer agrees to abide by the Company's rates, rules and regulations, and applicable state statutes. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. WR-2009-0150. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. SR-2009-0153.

#### **Delinquent Accounts**

The Company lacks an effective policy regarding collection of delinquent accounts. Staff noted two accounts that are unpaid since September 2008, four unpaid accounts since November 2008 and eleven unpaid accounts for December 2008. The Company's December 2008 total arrearage was \$292.54. Rule 7 of the Company's tariff states:

(a) The company may discontinue service for any of the following reasons: 1. Nonpayment of a delinquent account not in dispute. . . . (b) The company may discontinue service after notice by first class mail is sent to the customer at least ten (10) days prior to the date of the proposed discontinuance. If written notice is hand delivered to the customer, it shall be done at least ninety six (96) hours prior to discontinuance. Service of notice by mail is complete upon mailing.

With established criteria for the handling of delinquent accounts, the Company would be enabled to take a more consistent and aggressive stance toward discontinuance for nonpayment. This action should result in the Company's more likely collection of revenues in a timely fashion.

#### THE EMSD STAFF RECOMMENDS THAT COMPANY MANAGEMENT:

Establish and implement a policy regarding the collection of delinquent accounts and consistently apply the policy to all customers.

The Company's charge for "turn off" fees and "turn on" fees for disconnection of nonpayment accounts is inconsistently applied to customers. During the Company's interview with the EMSD staff, the staff was informed that no "turn off" or "turn on" fees were charged on one occasion and "turn on" and "turn off" fees of \$200, instead of over \$800, were once charged. The Company should consistently and fairly apply its "turn off" and "turn on" fees to its customers.

#### THE EMSD STAFF RECOMMENDS THAT COMPANY MANAGEMENT:

Implement a procedure under which the Company charges its customers the "turn on" and "turn off" fees in a consistent and equitable manner. The procedure should adhere to the Company's tariff Sheet No. 5. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. WR-2009-0150. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. SR-2009-0153.

#### **Complaint and Inquiry Documentation**

The Company does not keep a record of customer contacts involving complaints it receives. This violates Commission rules conveying customer contact documentation requirements that are applicable to water companies contained in Commission Rule 4 CSR 240-13. In the section titled "Inquiries" of 4 CSR 240-13.040(5), it states:

A utility shall maintain records on its customers for at least two (2) years which contain information concerning: ... (B) The number and general description of complaints registered with the utility;

Commission Rule 4 CSR 240-60.010(4) applicable to sewer companies states:

"The utility shall maintain a file of customer complaints received on the service it provides. The file shall include the name and address, as well as the nature of the complaint and date of occurrence. A detailed explanation of what the utility did to correct the trouble which originated the complaint shall be recorded."

The availability of documented customer contact information would enable Company management to evaluate why customers contact the Company, determine if any corrective measures could be taken to reduce customer contacts, and improve customer satisfaction. The availability of documentation regarding customer contacts would also help to show the Company's responsiveness in addressing customer issues.

#### THE EMSD STAFF RECOMMENDS THAT COMPANY MANAGEMENT:

Develop and implement a process to ensure all customer complaints received by Company personnel are documented and maintained for at least two (2) years. Documentation shall include the customer name, address, nature of the complaint, date of occurrence, as well as an explanation of what the Company has done to address the complaint. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. WR-2009-0150. This recommendation must be completed within thirty (30) days of the Commission order approving the disposition agreement in Case No. SR-2009-0153.

#### Follow-Up

The EMSD staff will conduct follow-ups of all of the EMSD recommendations no later than the deadlines as set out for each EMSD recommendation in the disposition agreement in Case No. WR-2009-0150. The EMSD staff will conduct follow-ups of all of the EMSD recommendations no later than the deadlines as set out for each EMSD recommendation in the disposition agreement in Case No. SR-2009-0153.

Agreement Attachment H

Summary of Case Events

Summary of Case Events WR-2009-0150

Date Filed	10/23/08		
Day 150	3/23/09 5/21/09		
Extension?	Yes-60 days		
If ves. why?	Amended Customer Notice		

Amount Requested	100%
Amount Agreed Upon	\$170

Number of Customers 157

Rate of Return 8.77% Return on Equity 10.47%

Assessments \$241.03 due for current year

\$110.47 due for 2007 \$952.37 due for 2006 \$928.41 due for 2005 \$626.99 due for 2004 \$0.13 due for 2003 \$285.95 due for 2000

Annual Reports Filed Yes
Statement of Revenue Filed Yes
Other Open Cases before Commission No

Status with Secretary of State Administratively Dissolved 8/29/06

DNR Violations No