

**LATE PAYMENT AND RETURNED CHECK CHARGE**

**A. General**

Bills are due as specified on the bill and may be paid at the Business Offices of the Company or at any agency authorized to receive such payments. All bills paid after the due date specified on the bill shall have a service charge of \$6.00 added. Failure to receive a bill does not relieve the subscriber of the responsibility for payment in accordance with the provisions set forth herein.

A Returned Check Charge will be applied for each customer check returned by the bank for insufficient funds, unable to locate account, account closed, balance held, drawn against uncollected funds, two signatures required, account garnished, endorsement incorrect or payment stopped. These charges are to compensate for the additional administrative expenses associated with these accounts.

**B. Charges**

Nonrecurring  
Charges

1. Late Payment Charge	
Residence or Business.....	\$ 6.00
2. Returned Check Charge, Residence or Business... ..	\$25.00

**C. Conditions**

1. The Late Payment Charge applies to all bills paid after the due date specified on the bill.
2. The Returned Check Charge applies for each returned check.

**PAY BY PHONE CONVENIENCE FEE**

Credit card payments collected over the phone will be assessed a “Pay by Phone Convenience Fee” of \$4.50 per account paid during the call.

(I)(N)

(N) New text  
(T) Change in text  
(R) Rate reduction

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