

**John R. Ashcroft**  
Secretary of State  
Administrative Rules Division  
  
RULE TRANSMITTAL

Administrative Rules Stamp  
  
**RECEIVED**  
SEP 30 2020  
SECRETARY OF STATE  
ADMINISTRATIVE RULES

Rule Number 20 CSR 4240-125.040

Use a "SEPARATE" rule transmittal sheet for EACH individual rulemaking.

Name of person to call with questions about this rule:  
Content Nancy Dippell Phone 573-751-8518 FAX 573-526-6010  
Email address Nancy.Dippell@psc.mo.gov

Data Entry Kayla Kliethermes Phone 573-751-4256 FAX 573-526-6010  
Email address Kayla.Kliethermes@psc.mo.gov

Interagency mailing address Public Service Commission, 9<sup>th</sup> Floor Gov. Office Bldg, JC, Mo  
TYPE OF RULEMAKING ACTION TO BE TAKEN

- Emergency Rulemaking  Rule  Amendment  Rescission  Termination  
Effective Date for the Emergency \_\_\_\_\_
  - Proposed Rulemaking  Rule  Amendment  Rescission
  - Rule Action Notice  In Addition  Rule Under Consideration
  - Request for Non-Substantive Change
  - Statement of Actual Cost
  - Order of Rulemaking  Withdrawal  Adopt  Amendment  Rescission  
Effective Date for the Order \_\_\_\_\_
  - Statutory 30 days OR Specific date \_\_\_\_\_
- Does the Order of Rulemaking contain changes to the rule text?  NO  
 YES—LIST THE SECTIONS WITH CHANGES, including any deleted rule text:  
\_\_\_\_\_  
\_\_\_\_\_

Small Business Regulatory  
Fairness Board (DED) Stamp

JCAR Stamp  
**RECEIVED**  
By Joint Committee on Administrative Rules at 3:30 pm, Sep 30, 2020



WILLIAM P. KENNEY  
Commissioner

MAIDA J. COLEMAN  
Commissioner

## *Missouri Public Service Commission*

RYAN A. SILVEY  
Chairman

POST OFFICE BOX 360  
JEFFERSON CITY, MISSOURI 65102  
573-751-3234  
573-751-1847 (Fax Number)  
<http://psc.mo.gov>

SCOTT T. RUPP  
Commissioner

JASON R. HOLSMAN  
Commissioner

September 30, 2020

John Ashcroft  
Secretary of State  
Administrative Rules Division  
600 West Main Street  
Jefferson City, Missouri 65101

**Re: 20 CSR 4240-125.040(1)(C) Manufactured Home Installer License**

Dear Secretary Ashcroft,

### CERTIFICATION OF ADMINISTRATIVE RULE

I do hereby certify that the attached is an accurate and complete copy of the proposed amendment lawfully submitted by the Missouri Public Service Commission.

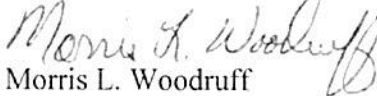
The Public Service Commission further certifies it has conducted an analysis of whether or not there has been a taking of real property pursuant to section 536.017, RSMo, that the proposed amendment does not constitute a taking of real property under relevant state and federal law.

The Public Service Commission has determined and hereby also certifies that if the proposed amendment does affect small business pursuant to sections 536.300 to 536.310, RSMo, a small business impact statement has been filed as required by those sections. If no small business impact statement has been filed the proposed amendment either does not affect small business or the small business requirements do not apply pursuant to section 536.300.4, RSMo.

Statutory Authority: *section 700.692, RSMo*

If there are any questions regarding the content of this proposed amendment, please contact:

Nancy Dippell, Senior Regulatory Law Judge  
Missouri Public Service Commission  
200 Madison Street  
P.O. Box 360  
Jefferson City, MO 65102  
(573) 751-8518  
Nancy.Dippell@psc.mo.gov

  
Morris L. Woodruff  
Chief Regulatory Law Judge  
Missouri Public Service Commission

Enclosures

STATE CAPITOL  
201 W. CAPITOL AVENUE, ROOM 216  
JEFFERSON CITY, MISSOURI 65101



(573) 751-3222  
WWW.GOVERNOR.MO.GOV

*Michael L. Parson*

GOVERNOR  
STATE OF MISSOURI

September 21, 2020

Mr. Ryan Silvey  
Public Service Commission  
200 Madison Street  
PO Box 360  
Jefferson City, MO 65102

Dear Ryan:

This office has received your Emergency and Proposed Rulemaking for the following regulations:

- 20 CSR 4240-125.040 Manufactured Home Installer License (Emergency)
- 20 CSR 4240-125.040 Manufactured Home Installer License (Proposed)

Executive Order 17-03 requires this office's approval before state agencies release proposed regulations for notice and comment, amend existing regulations, rescind regulations, or adopt new regulations. After our review of these regulations, we approve the submission to the Joint Committee on Administrative Rules and the Secretary of State.

Sincerely,

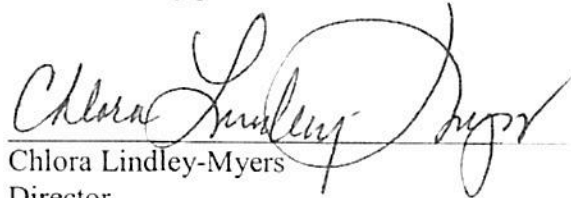
A handwritten signature in black ink, appearing to read "Andrew T. Bailey".

Andrew T. Bailey  
Deputy General Counsel

AFFIDAVIT  
PUBLIC COST

STATE OF MISSOURI )  
                                  )  
COUNTY OF COLE    )


I, Chlora Lindley-Myers, Director of the Department of Commerce and Insurance, first being duly sworn, on my oath, state that it is my opinion that the cost of proposed amendment to rule, 20 CSR 4240-125.040, is less than five hundred dollars in the aggregate to this agency, any other agency of state government or any political subdivision thereof.

  
Chlora Lindley-Myers  
Director  
Department of Commerce and Insurance

Subscribed and sworn to before me this 22<sup>nd</sup> day of September, 2022, I am commissioned as a notary public within the County of Cole, State of Missouri, and my commission expires on May 18, 2024.



KIMBERLY LANDERS  
My Commission Expires  
May 18, 2024  
Callaway County  
Commission #12558402

  
Notary Public

RECEIVED

SEP 30 2020

SECRETARY OF STATE  
ADMINISTRATIVE RULES

Title 20—DEPARTMENT OF  
COMMERCE AND INSURANCE  
Division 4240—Public Service  
Commission  
Chapter 125—Manufactured Home Installers

PROPOSED AMENDMENT

**20 CSR 4240-125.040 Manufactured Home Installer License.** The Public Service Commission is amending subsection (1)(C).

*PURPOSE: This amendment modifies certification class requirements for manufactured home installers.*

(1) Requirements for an Installer License.

(A) To be licensed as a manufactured home installer, an applicant shall meet all of the requirements of sections 700.650 to 700.692, RSMo, and submit to the manufactured housing and modular units program—

1. An application form and one hundred fifty dollar (\$150) application fee;
2. The certificate issued by the educational provider; and
3. Proof of liability and workman's compensation insurance coverage as required pursuant to section 700.659, RSMo.

(B) The manager may waive the training and examination requirements for applicants who have obtained an installer license in another state, the District of Columbia, or territories of the United States pursuant to section 700.662, RSMo, if all the documentation is submitted with the license application and the application fee is paid. The certification must be current, must meet or exceed the requirements in sections 700.650 to 700.680, RSMo, and must cover all or a portion of the same time frame as the Missouri renewal period.

(C) A manufactured home installer must attend certification classes every three (3) years *[or as otherwise required by the manager]*, **except this requirement may be extended by a period not to exceed two (2) additional years by order of the commission, on the recommendation of the manager, finding such attendance is not feasible as the result of a natural disaster, public health emergency, or other exigent circumstance. As an alternative, attendance of certification classes may be held virtually through an internet portal capable of video and multimedia presentations and two-way communication.**

*AUTHORITY: section 700.692, RSMo 2016. \* This rule originally filed as 4 CSR 240-125.040. Original rule filed Jan. 14, 2005, effective June 30, 2005. Amended: Filed Aug. 15, 2013, effective March 30, 2014. Amended: Filed July 6, 2017, effective March 30, 2018. Moved to 20 CSR 4240-125.040, effective Aug. 28, 2019.*

*\*Original authority: 700.692, RSMo 2004.*

*PUBLIC COST: These proposed amendments will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

*PRIVATE COST: These proposed amendments will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

RECEIVED

By Joint Committee on Administrative Rules at 3:31 pm, Sep 30, 2020

*NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to the proposed amendments with the Missouri Public Service Commission, 200 Madison Street, P.O. Box 360, Jefferson City MO 65102-0360. To be considered, comments must be received at the commission's offices on or before December 2, 2020, and should include a reference to Commission Case No. MX-2020-0357. Comments may also be submitted via a filing using the commission's electronic filing and information system at <http://www.psc.mo.gov/efis.asp>. A public hearing regarding this proposed amendment is scheduled for 10:00 a.m. on December 3, 2020, via telephone conference. Interested persons may appear at this hearing to give comments in support of or in opposition to this proposed amendment, and may be asked to respond to commission questions. To participate in the public hearing, at the time of the hearing call toll free 1-855-718-6621, listen to the prompt and enter meeting number 133 545 9992, followed by # (pound/hashtag symbol). If prompted for a password, enter 0357. Any persons with special needs as addressed by the Americans with Disabilities Act should contact the Missouri Public Service Commission at least ten (10) days prior to the hearing at one (1) of the following numbers: Consumer Services Hotline 1-800-392-4211 or TDD Hotline 1-800-829-7541.*

# Small Business Regulatory Fairness Board Small Business Impact Statement

Date: September 16, 2020

Rule Number: 20 CSR 4240-125.040(1)(C)

Name of Agency Preparing Statement: Missouri Public Service Commission

Name of Persons Preparing Statement: Karen Bretz and Justin Smith

Phone Number: 573-751-5472  
573-526-2833

Email: Karen.Bretz@psc.mo.gov  
Justin.Smith@psc.mo.gov

Name of Persons Approving Statement: Kevin Thompson and Natelle Dietrich

**Please describe the methods your agency considered or used to reduce the impact on small businesses** (*examples: consolidation, simplification, differing compliance, differing reporting requirements, less stringent deadlines, performance rather than design standards, exemption, or any other mitigating technique*).

The amendment increases manufactured home installers' flexibility to complete their certification class requirement.

**Please explain how your agency has involved small businesses in the development of the proposed rule.**

The Commission will accept comments and hold a public hearing on the proposed rule.

**Please list the probable monetary costs and benefits to your agency and any other agencies affected. Please include the estimated total amount your agency expects to collect from additionally imposed fees and how the moneys will be used.**

No monetary costs to our agency or any other agencies are anticipated. No fees are imposed or rescinded.

**Please describe small businesses that will be required to comply with the proposed rule and how they may be adversely affected.**

Small businesses who are manufactured home installers will be required to comply. No adverse effect is anticipated since the amendment offers additional opportunities for installers to comply with current requirements.

**Please list direct and indirect costs (in dollars amounts) associated with compliance.**



No costs are anticipated with compliance.

**Please list types of business that will be directly affected by, bear the cost of, or directly benefit from the proposed rule.**

Manufactured home installers will directly benefit from this rule.

**Does the proposed rule include provisions that are more stringent than those mandated by comparable or related federal, state, or county standards?**

Yes  No

**If yes, please explain the reason for imposing a more stringent standard.**

*For further guidance in the completion of this statement, please see §536.300, RSMo.*