

**BEFORE THE PUBLIC SERVICE COMMISSION
OF THE STATE OF MISSOURI**

In the Matter of the Request for Increase in Annual Water System Operating Revenues MO PSC Small Utility Rate Case)) **File No. WR-2024-0343**

In the Matter of the Request for Increase in Annual Sewer System Operating Revenues MO PSC Small Utility Rate Case)) **File No. SR-2024-0344**

NOTICE OF RATE CASE TIMELINE EXTENSION

COMES NOW the Staff of the Missouri Public Service Commission (“Staff”), by and through counsel, states as follows:

1. On May 24, 2024, Holtgrewe Farms Water Company, LLC and Holtgrewe Farms Sewer Company, LLC initiated small utility rate cases with the Missouri Public Service Commission (“Commission”).

2. On May 28, 2024, Staff filed a *Small Utility Rate Case Timeline* in each case specifying due dates for the activities required by the Commission’s Staff Assisted Rate Case Procedure.

3. 20 CSR 4240-10.075(5)(A) allows for extension of the *Timeline* for up to thirty (30) days if agreed to by Staff and the utility. Staff, Holtgrewe Farms Water Company, LLC, and Holtgrewe Farms Sewer, LLC have agreed to a thirty-day extension of the timeline. An updated *Small Utility Rate Case Timeline* for each case is filed with this *Notice*.

WHEREFORE, Staff submits this *Notice of Rate Case Timeline Extension* for the Commission’s information and consideration.

Respectfully submitted,

/s/ Casi Aslin

Casi Aslin

Deputy Counsel

Missouri Bar No. 67934

Attorney for the Staff of the

Missouri Public Service Commission

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CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing was delivered to the parties and/or their counsel of record by U.S. Postal Service postage prepaid, or by hand, or served electronically, on this 25th day of October, 2024.

/s/ Casi Aslin

Updated Small Utility Rate Case Timeline

MO PSC Case No. WR-2024-0343

Utility Name & Contact Info	Holtgrewe Farms Water Company, LLC
Contact Person	Anthony Bequette
Mailing Address	109 N. Oak St Union, MO 63084
Phone Contact	636-583-4311
E-Mail Address	office@bequettehomes.com

Date Case Opened	May 28, 2024
Agreement Filing Due Date	November 25, 2024
9-Month Deadline	February 28, 2025

Set out on the following pages is the activities timeline pertaining to the processing of the above-referenced small utility revenue increase request. This timeline assumes that the Staff's investigation of the revenue increase request will result in a conclusion that an increase in the subject utility's operating revenues is needed, that at least the Utility and Staff will reach an agreement regarding the overall resolution of the request without the need for time extensions, and that the request will be resolved without an evidentiary hearing being held. In such instances where an evidentiary hearing will be held, the 9-month deadline will need to be considered in setting the procedural schedule.

The schedule set out in the timeline establishes the Target Due Date for the completion of certain activities needed to process the request in a timely manner. Extensions of the disposition agreement filing deadline, which is 150 days after the date the utility files its request, and certain other deadlines are allowed and if executed will result in changes to the timeline. Agreements for such extensions, which are limited to a maximum of 30 days, will be reduced to writing and filed in the case file, along with an updated timeline.

The entries in the Target Day column represent the number of days from the date the utility filed its request. The entries in the Target Due Date column show the date when the Target Day hits the calendar. To determine the entries for the Calendar Due Date column, Target Due Dates falling on a weekend or a holiday are moved to the next regular working day, except that the effective dates for pending revised tariff sheets cannot be adjusted.

Target Day	Target Due Date	Calendar Due Date	Case Activity	Responsible "Party"
0	05/28/24	05/28/24	Request Letter Filed and Case Opened (agreement filing due date calculated from this date)	Utility
5	06/02/24	06/02/24	Compliance with Section (2)(A) of Rule Confirmed (case can be dismissed in case of non-compliance)	Case Manager
7	06/04/24	06/04/24	Case Activities Timeline Filed in Case File	Case Manager
10	06/07/24	06/07/24	Draft of Initial Customer Notice Sent to Utility & OPC	Case Manager
20	06/17/24	06/17/24	Requests for Information Needed for Audit Communicated to Utility by Assigned Staff and filed in EFIS	Assigned Staff
20	06/17/24	06/17/24	Initial Customer Notice and Notice of Local Public Hearing Mailed to Customers and filed in EFIS	Utility
40	07/07/24	07/08/24	Responses to Requests for Information Provided to Staff by Utility (staff provides copies of information received to OPC) OR Extension of Agreement Filing Due Date Agreed to by Utility OR Staff May File Motion to Dismiss Case	Utility & Assigned Staff
50	07/17/24	07/17/24	End of Response Period for Initial Customer Notice	N/A
50	07/17/24	07/17/24	Local Public Hearing(s) held no later than 60 days after case initiated	All Parties
75	08/11/24	08/12/24	Deadline for Completion of Construction Projects to be Included in Case OR Agreement Filing Due Date Extended So Projects Can be Included in Case	Utility; Case Manager

Target Day	Target Due Date	Calendar Due Date	Case Activity	Responsible "Party"
80	08/16/24	08/16/24	Basic Audit/Investigation Work Completed	Assigned Staff
85	08/21/24	08/21/24	Initial Audit/Investigation Reports Completed and Provided to Case Manager	Assigned Staff
90	08/26/24	08/26/24	Staff and OPC's Preliminary Audit/Investigation Results Provided to the Parties, including workpapers	Case Manager & OPC
100	09/05/24	09/05/24	Utility & OPC Submit Responses Regarding Staff's Preliminary Report to Case Manager (errors/ommissions to be identified and suggested changes to be included) OR Staff Assumes Information Provided is Acceptable (Staff's audit considered "complete" at this time)	Utility & OPC
115	09/20/24	09/20/24	Any necessary updates to Audit/Investigation Reports finalized and provided to Case Manager	Assigned Staff
120	09/25/24	09/25/24	Staff's Settlement Proposal Sent to the parties and arrangements made for conference call or meeting to discuss the proposal	Case Manager
125	09/30/24	09/30/24	Conference Call or Meeting Held with Utility & OPC to Discuss Staff's Settlement Proposal	Parties to the Case
130	10/05/24	10/04/24	The Parties Notify Staff of Whether They Agree with the Settlement Proposal (if not, the reasons for that and suggested changes to the settlement proposal documents are provided to the Case Manager)	Parties to the Case
			Utility Must Respond OR Agree to Extension of Agreement Filing Due Date OR Staff May File Motion to Dismiss Case	Utility; Case Manager
140	10/15/24	10/15/24	Agreed-Upon Changes to Settlement Proposal Documents Completed and Final Disposition Agreement Sent to Company for Signing (copy also sent to other parties, who may or may not sign)	Case Manager
145	10/20/24	10/21/24	Signed Disposition Agreement Returned to Staff	Utility; OPC (if applicable)
			Staff Sends Revised Tariff Sheets and Draft Tariff Filing Transmittal Letter to the Utility	Case Manager
150	11/24/24	11/25/24	Staff Files Executed Disposition Agreement	Case Manager

Activities needed from this point forward vary based on the approach taken by the OPC. The next three sections set out the activities needed based on the different OPC approaches that are possible.

This section pertains to the situation where only the Utility and Staff reach an agreement on the overall disposition of the request, but OPC or other intervenors have not requested an evidentiary hearing. The dates shown assume that the Utility will make a 45-day tariff filing on Day 155. If an evidentiary hearing is requested, a procedural schedule will be filed for the case beyond day 150 which will supersede this timeline.

Target Day	Target Due Date	Calendar Due Date	Case Activity	Responsible "Party"
150	11/24/24	11/25/24	Utility Files Necessary Tariff Revisions with a 45-day effective date	Utility
157	12/01/24	12/02/24	OPC or Other Intervenors File Position Statement(s)	OPC & Other Intervenors
165	12/09/24	12/09/24	Staff Recommendation Filed if applicable OR ordered by the Commission. (Can include motion for suspension of tariff revisions requesting correction of any deficiencies)	Case Manager
185	12/29/24	12/27/24	Order Approving Tariff Revisions Issued	Assigned RLJ
195	01/08/25	01/08/25	Tariff Revisions Effective "On and After" this Date	N/A
210	01/23/25	01/22/25	Notice Closing Case Issued	Assigned RLJ

This section pertains to the situation where all parties reach an agreement on the overall disposition of the request. The dates shown assume that the Utility will make a 30-day tariff filing on Day 155. This timeline assumes the Commission approves the agreement and no evidentiary hearing is necessary.

Target Day	Target Due Date	Calendar Due Date	Case Activity	Responsible "Party"
150	11/24/24	11/25/24	Unanimous Disposition Agreement is Filed	Staff
157	12/01/24	12/02/24	Utility Files Necessary Tariff Revisions with a 30-day effective date	Utility
165	12/09/24	12/08/24	Staff Recommendation Filed if Ordered by the Commission. (Can include motion for suspension of tariff revisions requesting correction of any deficiencies)	Case Manager
175	12/19/24	12/19/24	Order Approving Tariff Revisions Issued	Assigned RLJ
187	12/31/24	12/31/24	Tariff Revisions Effective "On and After" this Date	N/A
200	01/13/25	01/13/25	Notice Closing Case Issued	Assigned RLJ

If the parties cannot reach an agreement by day 150 and an evidentiary hearing is necessary, then the parties must file a new procedural schedule in the case. If one of the parties requests and is granted an evidentiary hearing by the Commission prior to day 150, then the remaining dates in this timeline are moot as of the date of that order granting the evidentiary hearing and the parties must file a new procedural schedule.

Target Day	Target Due Date	Calendar Due Date	Case Activity	Responsible "Party"
157	12/01/24	12/02/24	Utility Files Necessary Tariff Revisions	Utility
165	12/09/24	12/09/24	Parties File a Procedural Schedule	All Parties

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Annual Water System Operating Revenues) File No. WR-2024-0343
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and

In the Matter of the Request for Increase in)
Annual Sewer System Operating Revenues) File No. SR-2024-0344
MO PSC Small Utility Rate Case)

AFFIDAVIT OF MALACHI BOWMAN

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

COMES NOW MALACHI BOWMAN and on his oath declares that he is of sound mind and lawful age; that he contributed to the foregoing *Day 150 Report*; and that the same is true and correct according to his best knowledge and belief.


Further the Affiant sayeth not.


MALACHI BOWMAN

JURAT

Subscribed and sworn before me, a duly constituted and authorized Notary Public, in and for the County of Cole, State of Missouri, at my office in Jefferson City, on this 25th day of October 2024.

D. SUZIE MANKIN
Notary Public - Notary Seal
State of Missouri
Commissioned for Cole County
My Commission Expires: April 04, 2025
Commission Number: 12412070


Notary Public

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AFFIDAVIT OF TAMMY HUBER

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

COMES NOW TAMMY HUBER and on her oath declares that she is of sound mind and lawful age; that she contributed to the foregoing *Day 150 Report*; and that the same is true and correct according to her best knowledge and belief.

Further the Affiant sayeth not.


TAMMY HUBER

JURAT

Subscribed and sworn before me, a duly constituted and authorized Notary Public, in and for the County of Cole, State of Missouri, at my office in Jefferson City, on this 25th day of October 2024.

D. SUZIE MANKIN
Notary Public - Notary Seal
State of Missouri
Commissioned for Cole County
My Commission Expires: April 04, 2025
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AFFIDAVIT OF RANDALL T. JENNINGS

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

COMES NOW RANDALL T. JENNINGS and on his oath declares that he is of sound mind and lawful age; that he contributed to the foregoing *Day 150 Report*; and that the same is true and correct according to his best knowledge and belief.

Further the Affiant sayeth not.



RANDALL T. JENNINGS

JURAT

Subscribed and sworn before me, a duly constituted and authorized Notary Public, in and for the County of Cole, State of Missouri, at my office in Jefferson City, on this 25th day of October 2024.

D. SUZIE MANKIN
Notary Public - Notary Seal
State of Missouri
Commissioned for Cole County
My Commission Expires: April 04, 2025
Commission Number: 12412070



Notary Public

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AFFIDAVIT OF KERI ROTH

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

COMES NOW KERI ROTH and on her oath declares that she is of sound mind and lawful age; that she contributed to the foregoing *Day 150 Report*; and that the same is true and correct according to her best knowledge and belief.

Further the Affiant sayeth not.

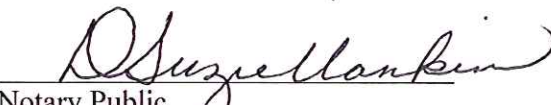


KERI ROTH

JURAT

Subscribed and sworn before me, a duly constituted and authorized Notary Public, in and for the County of Cole, State of Missouri, at my office in Jefferson City, on this 24th day of October 2024.

D. SUZIE MANKIN
Notary Public - Notary Seal
State of Missouri
Commissioned for Cole County
My Commission Expires: April 04, 2025
Commission Number: 12412070



Notary Public

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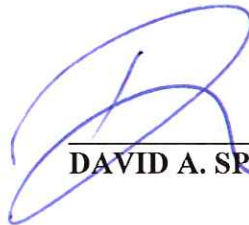
In the Matter of the Request for Increase in)
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MO PSC Small Utility Rate Case)

AFFIDAVIT OF DAVID A. SPRATT

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

COMES NOW DAVID A. SPRATT and on his oath declares that he is of sound mind and lawful age; that he contributed to the foregoing *Day 150 Report*; and that the same is true and correct according to his best knowledge and belief.

Further the Affiant sayeth not.



DAVID A. SPRATT

JURAT

Subscribed and sworn before me, a duly constituted and authorized Notary Public, in and for the County of Cole, State of Missouri, at my office in Jefferson City, on this 24th day of October 2024.





Notary Public

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MO PSC Small Utility Rate Case)

AFFIDAVIT OF ADAM STAMP

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

COMES NOW ADAM STAMP and on his oath declares that he is of sound mind and lawful age; that he contributed to the foregoing *Day 150 Report*; and that the same is true and correct according to his best knowledge and belief.

Further the Affiant sayeth not.



ADAM STAMP

JURAT

Subscribed and sworn before me, a duly constituted and authorized Notary Public, in and for the County of Cole, State of Missouri, at my office in Jefferson City, on this 24th day of October 2024.





Notary Public