

Missouri Office of the Public Counsel
Data Requests
Indian Hills Utility Operating Company, Inc.
WR-2017-0259

Requested by: Keri Roth
Requested from: Josiah Cox
Date: April 11, 2017
Date response is due: May 1, 2017

Please provide copies of the following documents (in electronic format when possible) for case
WR-2017-0259:

- 1100) Please provide Indian Hills' general ledger for the period covering January 1, 2016 to date. Please provide an update each month as information becomes available.
- 1101) Please provide Indian Hills' check register for the period covering January 1, 2016 to date. Please provide an update each month as information becomes available.
- 1102) Please provide plant totals, depreciation reserve totals and current depreciation rates ending December 31, 2016, by account.
- 1103) Please provide a listing of all plant additions by year and account since January 1, 2016. Describe each plant addition and its costs. Provide copies of all documents supporting each plant addition.
- 1104) Please provide a listing of all plant retirements by year and account since January 1, 2016. Describe the plant retirement and its costs.
- 1105) Please provide a listing of all contributions in aid of construction by year and account since January 1, 2016. Describe each CIAC added and its costs.
- 1106) Please provide a copy of the current authorized depreciation rates by account. Identify and describe by account all rate changes that have occurred since the company's last rate case.

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- 1107) Please provide the following information as of December 31, 2016 and any updates in 2017:
- i. Total amount of Common Equity
 - ii. Total amount of Preferred Stock
 1. Embedded cost of Preferred Stock
 - iii. Total amount of Long-Term Debt
 1. Embedded cost of Long-Term Debt
 - iv. Total amount of Short-Term Debt
 - v. Complete copies of all documents supporting current loans and indebtedness
- 1108) Please provide all contracts currently in effect with vendors that provide service(s) to Indian Hills including, but not limited to, rental agreements, municipal agreements, etc.
- 1109) Please provide copies of the Company's 2016 federal and state income tax returns.
- 1110) Please provide copies of the 940 and 941 for calendar years 2016 and 2017 to date. Please provide an update each month as information becomes available.
- 1111) Please provide property and real estate tax receipts and dates paid for years 2016.
- 1112) Please provide copies of all current insurance contracts including all addendums and invoices (e.g. property insurance, liability insurance, health insurance, and worker's compensation insurance). Include any contracts that have been executed but do not go into effect until a later date.
- 1113) Please provide vehicle and equipment usage logs for the calendar year 2016 and 2017 to date. Please provide an update each month as information becomes available.
- 1114) Please provide a list of all current Indian Hills employees. For each employee include:
- i. Job description
 - ii. Hire date
 - iii. Any licenses held (e.g. Operator's license with class specified, etc.)
 - iv. Annual salary and/or hourly wage rate

- 1115) Please provide a list of any employees employed between January 1, 2016 through present date, who no longer works for Indian Hills. Include notation of reason for leaving (e.g. retired, resigned, etc.) and termination date.
- 1116) Please provide a historical listing of all salary or wage rate increases for current employees, from January 1, 2016 to current date, by employee.
- 1117) Please provide detailed time sheets for all employees, for the period covering calendar year 2015, 2016, and 2017 to date. Please provide an update each month as information becomes available. This information should be detailed on an hourly level by activity and by system. In addition, please detail all non-utility hours recorded.
- 1118) Please provide a detailed list of all additional compensation for each employee for calendar year 2016 and 2017 to date. This includes any additional monies or other compensation received above the employee's normal salary or wages. It may include, but is not limited to, incentive compensation, stock options, and bonuses of any type. Please provide an update each month as information becomes available.
- 1119) Please provide a detailed list of all employee benefits (e.g. 401K matching, tuition reimbursement, mileage reimbursement, health, life insurance, etc.). Please list the cost for each item by employee for calendar year 2016 and 2017 to date. Please provide an update each month as information becomes available.
- 1120) Please provide a current organizational chart.
- 1121) Please provide a copy of the current Missouri Public Service Commission assessment.
- 1122) Please provide a detailed listing of all customer deposits received, by customer name, the dollar amount, and the date the deposit was paid. Please provide an update each month as information becomes available.
- 1123) Please provide copies of all invoices that support repairs and maintenance costs that occurred in 2016 and 2017 to date. Please provide an update each month as information becomes available.

- 1124) Please provide copies of all invoices that support office supplies and expense costs that occurred in 2016 and 2017 to date. Please provide an update each month as information becomes available.
- 1125) Please provide a break-down of the booked miscellaneous expenses by vendor and cost for 2016 and 2017 to date. Include copies of all invoices. Please provide an update each month as information becomes available.
- 1126) Please provide a listing of all outside vendors for calendar years 2016 and 2017 to date. Include copies of all invoices during this timeframe. Please provide an update each month as information becomes available.
- 1127) Please provide customer numbers, by month, for each service class for calendar years 2016 and 2017 to date. Please provide an update each month as information becomes available.
- 1128) Please provide customer usage, by month, for each service class for calendar years 2016 and 2017 to date. Please provide an update each month as information becomes available.

This list may not be a complete listing of all items needed to complete our audit. If we require additional materials we will notify you. It would be beneficial if when providing the above information you could include the name, phone number and email address of the individual(s) who can answer any questions that may arise (e.g. explanation of the information, calculation errors, unreadable copies, unclear descriptions, etc.). In addition, we ask that you label each response with the corresponding request number as listed above. Should any of the above items not be applicable to your company, please respond to the item asked and indicate "N/A" or similar answer.

If you have any questions or concerns, please contact:

Keri Roth (573) 751-5564 keri.roth@ded.mo.gov

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P.O. Box 2230
Jefferson City, MO 65102-2230

Thank you for your attention to our requests and we look forward to working with you on this project.

Sincerely,

Keri Roth

Keri Roth
Public Utility Accountant III